

**SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET**

ITEM NO: A-3
DATE: June 12, 2008
SUBJECT: Budget Advisory Panel Appointments

CONTACT PERSON: Deborah Knight, City Administrator *D. Knight*

ISSUE:

The issue before the Council is to review the Budget Advisory Panel (Panel) recommendation and appoint members to the Budget Advisory Panel.

STAFF RECOMMENDATION

Review the Budget Advisory Panel recommendation and appoint new members to the Panel.

BUDGET ADVISORY PANEL RECOMMENDATION:

The Budget Advisory Panel met on Thursday, June 5, 2008 and interviewed the applicants. The Panel recommends appointing Bart Dalmasso, Robert (Bob) Knuckey, and Steve Harris to the Budget Advisory Panel.

BACKGROUND:

The City Council approved forming a Budget Advisory Panel to assist the City Council in evaluating alternatives and preparing the 2009 budget.

The City Council is seeking the support of community members to serve on the Panel in order to evaluate alternatives and prepare recommendations. The goal is to have the Panel provide alternatives and recommendations to inform the Council's 2009 budget process. The 2009 budget will be adopted by the City Council in December 2008.

The City received 3 applications for the Budget Advisory Panel :

1. Bart Dalmasso – city resident and business owner
2. Robert Knuckey – city resident
3. Steve Harris – Snohomish County resident and developer

DISCUSSION:

Under Chapter 9 – Creation of Committees, Boards and Commissions of the Council Procedures (Attachment B), the City Council has the responsibility to review the applications and make appointments. Members of the Budget Advisory Panel will need to come together quickly as an effective team in order to provide meaningful recommendations to the City Council before the end of 2008.

Team Composition

A well-rounded team includes a mix of people and skills. The team should include:

- some individuals who intimately understand the current process
- some individuals who actively use the process and work closely with the City
- some technical wizards
- some individuals who are completely objective toward the process and outcome (consultants sometimes fall into this category)
- customers of the process (when possible) and suppliers (those people who are involved with the process at the boundaries)
- some individuals who are not familiar with the process (someone who brings a fresh perspective and outlook to the team)

Team Selection Criteria

The City needs the "best and brightest" to serve on the Panel and they must work well together for the project to succeed. When selecting team members, the Council should ensure Panel members are:

1. creative and open minded
2. good team players
3. well respected among peers, stakeholders, and other business leaders

Team Size Considerations

With the addition of the three applicants, the Panel will have 8 members. Returning members include: Jeffrey Beeler (Chair), Loretta Storm (Secretary), Steven Wright, and Matt Anderson. The City Council appointed Ron Wiediger as the Council liaison to the Panel in place of Jim Flower.

April 23, 2008

Sultan Seeks Budget Advisory Panel Members For Long-Term Budget Fix

The City of Sultan is seeking volunteers to serve on a citizen advisory panel (CAP). The panel will assess the City's short- and long-term financial situation in the general fund budget and may make recommendations to the City Council. Applications to serve are available on the City's [website](#) and at City Hall located at 319 Main Street in Sultan. Applications are due by 4:00pm on Friday, May 9, 2008.

more...

The CAP will include a Sultan business owner, current land developer, resident at large, a public service agency member (e.g. Fire District, Library, School District, etc.), and Planning Board member. Council member Ron Wiediger was selected as Council liaison to the CAP.

Panel members will meet once or twice per month beginning in early June 2008 and continuing through November 2008. The panel may make budget recommendations to the Council in November during the Council's 2008 budget deliberations.

The Council subcommittee will review the applications and make recommendations to the City Council at its May 22, 2008 meeting. Panel members will be appointed at that meeting.

For more information contact City Administrator, Deborah Knight at 360-793-2231

CITY OF SULTAN

BUDGET ADVISORY PANEL APPLICATION

Name: <i>Bart Palmasso</i>			
Address: [REDACTED]		City: <i>Sultan</i>	Zip Code: <i>98294</i>
E-Mail: [REDACTED]	Telephone: Home: [REDACTED]	Office: <i>3</i> [REDACTED]	Cell: [REDACTED]
Occupation: <i>Real Estate Broker</i>	Place of Employment: <i>Alta Real Estate Inc.</i>		
Education: <i>High School some college Parx 60 credits</i>	Professional Organizations: <i>(NWMLS) Northwest Multiple Listing Service & (CBA) Commercial Brokers Association</i>		
Are you a resident of Sultan? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		If yes, how long? _____ If not, are you in the Sultan UGA? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Are you a Sultan Business Owner? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
Are you a member of a Public Service Agency? i.e. Fire, Police, School <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			

PLEASE LIST TECHNICAL, CIVIC OR PROFESSIONAL ACCOMPLISHMENTS/HONORS

Stopped Bank of America from closing Planning Commission - sys started Sultan and Monroe Trustmasters, Past President Sultan Trustmasters, Former Orapa Governor for Trustmasters, Evergreen Council Institute, Stevens Pass (acquiring Sultan EOB Chair, Sultan Downtown 20/20 vision) and many more business related successes

PLEASE LIST SPECIAL SKILLS, TRAINING OR EXPERIENCE RELATED TO THIS APPOINTMENT

Owner of local business, City Resident, owned and operated several businesses

PLEASE DESCRIBE WHY YOU WANT TO SERVE ON THE PANEL

Concern about the economic welfare of our beautiful City

PLEASE LIST CONTRIBUTIONS YOU COULD MAKE IF SELECTED TO THIS PANEL

*My understanding of the need to balance the budget and the knowledge of how to get the most for your money
My compassion for citizens and employees alike*

PLEASE RETURN COMPLETED APPLICATION BY FRIDAY, MAY 9, 2008 AT 4:00PM TO:

City of Sultan
Budget Advisory Panel
PO Box 1199; 319 Main St #200
Sultan WA 98294

IF YOU HAVE ANY ADDITIONAL INFORMATION SUCH AS A RESUME, PLEASE ATTACH TO THE APPLICATION.

CITY OF SULTAN

BUDGET ADVISORY PANEL APPLICATION

Name: Steve Harris			
Address: [REDACTED]		City: Snohomish	Zip Code: 98290
E-Mail: [REDACTED]	Telephone: Home: [REDACTED]	Office: [REDACTED]	Cell: [REDACTED]
Occupation: Developer		Place of Employment: Terra-Ex Land Group	
Education: 12		Professional Organizations: [REDACTED]	
Are you a resident of Sultan? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, how long? _____ If not, are you in the Sultan UGA? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
Are you a Sultan Business Owner? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
Are you a member of a Public Service Agency? i.e. Fire, Police, School <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			

PLEASE LIST TECHNICAL, CIVIC OR PROFESSIONAL ACCOMPLISHMENTS/HONORS

See Attached Resume

PLEASE LIST SPECIAL SKILLS, TRAINING OR EXPERIENCE RELATED TO THIS APPOINTMENT

See Attached Resume

PLEASE DESCRIBE WHY YOU WANT TO SERVE ON THE PANEL:

I Believe the Direction of Sultan & Development in Economics can my
Skills in Being Self employed For 20+ years will greatly
help The City of Sultan

PLEASE LIST CONTRIBUTIONS YOU COULD MAKE IF SELECTED TO THIS PANEL

1. Outside of The Box Thinking
2. Help obtain Resources For Grants
3. help give Direction's For Bid Procedures of Consultants

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 Budget Advisory Panel
 PO Box 1199; 319 Main St #200
 Sultan WA 98294

IF YOU HAVE ANY ADDITIONAL INFORMATION SUCH AS A RESUME, PLEASE ATTACH TO THE APPLICATION.

RECEIVED
MAY 01 2008

CITY OF SULTAN

BUDGET ADVISORY PANEL APPLICATION

BY:

Name: ROBERT L. (BOB) KNOCKEY			
Address: [REDACTED]		City: SULTAN	Zip Code: 98294
E-Mail: [REDACTED]	Telephone: [REDACTED]	Office: _____	Cell: _____
Home: [REDACTED]			
Occupation: RETIRED	Place of Employment:		
Education: 12 school 45 yrs OCCP EDUC.	Professional Organizations:		
Are you a resident of Sultan? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, how long? _____ If not, are you in the Sultan-UGA? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Are you a Sultan Business Owner? <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> No WAS			
Are you a member of a Public Service Agency? i.e. Fire, Police, School <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			

PLEASE LIST TECHNICAL, CIVIC OR PROFESSIONAL ACCOMPLISHMENTS/HONORS

PRES - BOTHELL CHAMBER OF COMMERCE 3 YRS -
REAL ESTATE BROKER C21 - 4 YRS
VARIOUS OFFICE'S MONROE KIWANIS - 3 YR -

PLEASE LIST SPECIAL SKILLS, TRAINING OR EXPERIENCE RELATED TO THIS APPOINTMENT

OWNED & OPERATED COMMERCIAL GLAZING CO FOR 30 YRS
OWNED & OPERATED LUMBER STORE 6 YRS
BoiD of NORTHSHORE 1st NAT BK IN BOTHELL 6 YR (3 BRNCHES) (20 MILLION DRS) DEPOSITS -

PLEASE DESCRIBE WHY YOU WANT TO SERVE ON THE PANEL:

I WOULD LIKE TO SEE THIS CITY BECOME FINANCIALLY STABLE, AND A BETTER PLACE FOR ITS CITIZENS & BOSSINESS'S
I WOULD LIKE TO SAY I'M PROUD TO LIVE IN SULTAN -

PLEASE LIST CONTRIBUTIONS YOU COULD MAKE IF SELECTED TO THIS PANEL

35 YRS OF BUSSINESS EXPERIANCE & 52 YRS OF BEING A CITIZEN & HOME OWNER - 30 YRS OF WHICH HAS BEEN IN & AROUND THE CITY OF SULTAN,

PLEASE RETURN COMPLETED APPLICATION BY FRIDAY, MAY 9, 2008 AT 4:00PM TO:

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 Budget Advisory Panel
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 Sultan WA 98294

IF YOU HAVE ANY ADDITIONAL INFORMATION SUCH AS A RESUME, PLEASE ATTACH TO THE APPLICATION.

COUNCIL PROCEDURES – Page 13

9. CREATION OF COMMITTEES, BOARDS AND COMMISSIONS

- 9.1 **Citizen Committees, Boards and Commissions:** The Council may create committees, boards, and commissions to assist in the conduct of the operation of city government with such duties as the Council may specify not inconsistent with the Sultan Municipal Code.
- 9.2 **Membership and Selection:** Membership and selection of members shall be as provided by the Council if not specified otherwise in the SMC. Any committee, board, or commission so created shall cease upon the accomplishment of the special purpose for which it was created, or when abolished by a majority vote of the Council. No committee so appointed shall have powers other than advisory to the Council or to the mayor except as otherwise specified in the SMC.
- 9.3 **Removal of Members of Boards and Commissions:** The Council may remove any member of any board or commission which it has created by a vote of at least a majority of the Council (this rule does not apply to the Civil Service Commission or any other such body which has statutory or ordinance procedures concerning removal).