

**SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET**

ITEM #: Action A 3

DATE: May 8, 2008

SUBJECT: Council Meeting Date

CONTACT PERSON: Laura Koenig, Clerk/Deputy Finance Director

ISSUE:

The issue before the Council is to change the second Council meeting from May 22, 2008 to May 29, 2008.

SUMMARY STATEMENT:

The second meeting for May is scheduled for May 22, 2008. During the week of May 12 to May 16, 2008, four staff members will be attending training. Deborah Knight will be at the AWC Labor Relations Conference. Laura Koenig, Tami Pevey and Julie Addington will be at the annual Springbrook Conference and training.

This is normally the week staff prepares the Council packet and accounts payable. Staff would need to prepare the next agenda packet on Monday May 19th.

Staff is requesting the Council consider changing the second meeting in May from May 22, 2008 to May 29, 2008. This will allow adequate time to prepare a Council agenda packet for the second meeting.

ALTERNATIVES

- 1) Hold the meeting on the scheduled date. This will cause a delay in the delivery of the Council packet and posting to the City web page.
- 2) Change the date of the meeting to May 29, 2008 to allow staff adequate time to prepare the Council packet.

RECOMMENDATION:

Staff recommends changing the second regularly schedule monthly meeting from May 22, 2008 to May 29, 2008.

MOTION

Move to change the second regularly schedule monthly meeting from May 22, 2008 to May 29, 2008 and direct staff to provide the required public notices.