

## SULTAN CITY COUNCIL MEETING AGENDA COVER SHEET

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**ITEM NO:** C 7

**DATE:** January 24, 2008

**SUBJECT:** Sultan 2008 Fee Schedule  
Resolution 08-07

**CONTACT PERSON:** Sultan Management Team and Staff

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**ISSUE:**

The issue before the Council is Resolution 08-07, 2008 City of Sultan Fee Schedule setting the fees charged by the City for various services.

**RECOMMENDED ACTION:**

Approve Resolution 08-02 setting fees for 2008 regarding various services provided to the citizen's, developers and users of City services.

**BACKGROUND:**

Land Use and Development fees adjustments reflect actual costs incurred in processing. This is based on billings for developments over the past year.

The proposed 2008 fees have been increased by three and two tenths percent (3.2%) then rounded to the nearest dollar over the 2007 fees set by Resolution 06-20. 3.2% is the Consumer Price Index (CPI) increase for 2008.

The following information was provided by the Planning Department Staff:

I have researched the following Chapters in the Sultan Municipal Code and verified the fees to the 2008 Fee Schedule for the City of Sultan. I have found one (1) change that needs to be made with the Conditional Use Permit Fee. The rest of the fees work between the SMC & 2008 Fee Schedule.

Title 16 - Uniform Development Code

16.10.070 PUD Fees are as set forth in the City of Sultan Fee Schedule

16.16.150 Design Standards & Specs are fees set by City Council

Title 17 - Environment

17.04.290 SEPA Fees are as set by Ordinance and listed in the City of Sultan Fee Schedule

Title 21 - Other Land Use

21.04.030 Conditional Use Permit has an \$850.00 filing fee per the SMC in addition to the City of Sultan Fee Schedule fees: THE CITY OF SULTAN FEE SCHEDULE SHOULD BE CHANGED TO REFLECT THIS CODE AMOUNT. THE FEE SCHEDULE HAS \$500.00 + DIRECT COST.

21.06.030 Binding Site Plan is as set forth in the City of Sultan Fee Schedule or applicable Resolutions or Ordinances

21.10.090 Zoning Map Change is as set in the document titled Fee Schedule for the City of Sultan

Title 22 - Signs

Sign Variance fees are as set forth by Resolution by City Council.

**SUMMARY:**

The Council requested that staff review all land use fees for inconsistency within the existing Sultan Municipal Code. Two sections were found that needed to be amended to set the fees by resolution – SMC 2.26 and 21.04. An ordinance to amend these code sections has been prepared for Council action.

**RECOMMENDED MOTION:**

Approve Resolution 08-07 setting the fees for various services provided by City Staff.

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**ATTACHMENTS:**

Attachment A  
Attachment B

Resolution 08-02 Adopting the 2008 Fee Schedule  
Proposed 2008 Fee Schedule

**CITY OF SULTAN  
SULTAN WASHINGTON**

**RESOLUTION 08-07**

**A RESOLUTION ESTABLISHING FEES, FINES, PENALTIES  
AND CHARGES FOR SERVICES PROVIDED BY THE CITY.**

WHEREAS, the City Council of the City of Sultan has determined that it is in the best interests of the City of Sultan to provide a single, efficient and convenient listing of all fees, fines, penalties, interest and charges for permits, services applications and filing fees; and

WHEREAS, such a listing will better facilitate the updating and uniform review of all such fees, fines, penalties, interest and charges on a periodic basis;

WHEREAS, all ordinances required the setting of fees, fines, penalties, interest and charges for service by resolution:

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Sultan that the attached document entitled "City of Sultan Fee Schedule" is hereby adopted by reference and the fees, fines, penalties, interest and charges for services will be effective January 1, 2008.

PASSED AND ADOPTED this 24th day of January 2008.

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Carolyn Eslick, Mayor

ATTEST:

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Laura J. Koenig, City Clerk