

**SULTAN CITY COUNCIL  
AGENDA ITEM COVER SHEET**

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ITEM NO: C 7  
DATE: January 10, 2008  
SUBJECT: Ordinance No. 978-08 Salary Schedule

CONTACT PERSON: Laura Koenig, Clerk/Deputy Finance Director

**ISSUE:**

The issue before the City Council is the adoption of Ordinance 978-08 amending Ordinance No. 975-07 (Attachment A) to establish salary rates for personnel.

**STAFF RECOMMENDATION:**

Move to adopt Ordinance No. 978-08 amending Ordinance 975-07 establishing salary rates for personnel.

**SUMMARY:**

On December 13, 2007, the Council adopted Ordinance 975-07 to establish salary rates for 2008. During the payroll set up process, staff found that the wage for the City Administrator was incorrect. The ordinance did not reflect the cost of living increase for 2007. The current ordinance, as written, will result in a decrease in pay for the position of City Administrator.

Ordinance 978-08 has been prepared to correct the City Administrator's Salary Schedule based on the 2007 wage.

**ALTERNATIVES**

1. Move to adopt Ordinance No. 978-08 on first reading. This alternative will allow staff to implement the salary schedule as amended.
2. Do not adopt Ordinance No. 978-08 to establish an amended salary schedule for employees. This alternative will require a reduction in wage for the City Administrator.

**RECOMMENDED ACTION:**

Adoption of Ordinance 978-08 on first reading.

**ATTACHMENTS:**

Attachment A – Salary Ordinance No. 978-08

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**CITY OF SULTAN  
ORDINANCE NO. 978-08**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SULTAN  
WASHINGTON ESTABLISHING SALARY RATES FOR NON-REPRESENTED  
PERSONNEL

WHEREAS, RCW 35A.33.050 requires that salary ranges for various positions in the City be made a part of the annual budget document adopted with the annual budget, and

WHEREAS, the City Council has determined it appropriate to adjust salary ranges for non-represented employees in order to permit salary increases along with approval of benefits,

NOW, THEREFORE, be it ordained by the City Council of the City of Sultan, Washington as follows:

Section 1 Salaries. As part of the City's annual budget, salaries for non-represented employees are hereby approved as follows:

**Table 2 –Salary Schedule 2008-2012**

Salary Schedule (Steps) Steps 2-5 do not include COLA					
	Step 1 (2008)	Step 2 (2009)	Step 3 (2010)	Step 4 (2011)	Step 5 (2012)
Grants/Economic Dev	4,266	4,394	4,526	4,663	4,801
Building Official	4,731	4,873	5,019	5,169	5,324
Clerk/Deputy Finance Director	5,411	5,573	5,740	5,913	6,090
Public Works Director	5,436	5,599	5,767	5,940	6,118
City Engineer	5,522	5,688	5,859	6,034	6,215
Police Chief	6,424	6,617	6,815	7,020	7,230
Community Development Director	6,720	6,922	7,130	7,344	7,564
City Administrator	7,840	8,075	8,317	9,087	9,360

Section 3 Effective Date of Increase: The amendments to the annual salaries provided for in this ordinance shall become effective with the first payroll in 2008.

Section 4 Repealer: Any and all other ordinances or parts of ordinances of the City of Sultan inconsistent with the provisions of this ordinance are hereby repealed to the extent of such inconsistency.

Section 5 Severability: If any section of this ordinance, or if any subsection or part shall be declared unlawful, the balance of this ordinance and of each section shall remain in full force and effect.

Section 6 Effective Date: This Ordinance shall be in full force and effect five days after publication as required by law.

PASSED by the City Council and APPROVED by the Mayor this 10th day of January, 2008.

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Carolyn Eslick, Mayor

ATTEST:

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Laura J. Koenig, City Clerk

Approved as to form:

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, City Attorney