

SULTAN CITY COUNCIL

AGENDA COVER SHEET

ITEM NO: A - 4
DATE: January 10, 2008
SUBJECT: Contract Amendment #2
Financial Consulting Solutions Group, Inc.
CONTACT PERSON: Public Works Director Dunn 

ISSUE:

The issue before the Council is an amendment to the Contract with Financial Consulting Solutions (FCS) Group for professional services for the preparation of the Sewer Rate Study. The FCS Group in recent months has been called upon to gather additional information for the City of Sultan Wastewater Treatment Plant Upgrade regarding upgrade funding options.

This contract amendment would include on-call financial consulting services related to the wastewater utility. Requested services may include:

- Cash flow needs projection
- Financing critical path for funding options

RECOMMENDED ACTION:

The City Council authorize the Mayor to sign contract amendment #2 to the professional services agreement for a Wastewater Utility Rate Study with Financial Solution Consulting Group. Amendment #2 amends the Scope of Work to include on-call services until July 31, 2008

SUMMARY:

The amended scope of work and contract is an extension to expire on or before July 31, 2008

The City shall pay the Consultant on a time and expenses basis not to exceed, without prior approval Fifteen Thousand Dollars (\$15,000) for additional services as described in Item 1 of contract amendment #2, (Attachment A).

Before the consultant performs any tasks on this project, the City representative and consultant will agree in writing to the task scope of work and task amount.

MOTION:

Move to Authorize the Mayor to sign amendment # 2 with FCS Group in an amount not to exceed Fifteen Thousand Dollars (\$15,000.00) and extending the contract completion date to July 31, 2008

COUNCIL ACTION:

DATE: January 10, 2008

ATTACHMENTS: Contract Amendment dated January 3, 2008

CITY OF SULTAN
CONTRACT AMENDMENT #1
TO
PROFESSIONAL SERVICES AGREEMENT

Wastewater Utility Rate Study

The contract between the City of Sultan and Financial Consulting Solutions Group Inc. (hereinafter referred to as "Consultant") for professional services to develop a strategy for wastewater rates and charges dated October 2, 2006 is hereby amended as follows:

Item #1: Section 1, Scope of Work: The scope of work is amended to include on-call financial consulting services related wastewater utility. Requested services may include a cash flow needs projection, financing critical path for funding options.

Item #2: Section 2, Time for Completion: Shall be extended to expire on or before July 31, 2008.

Item #3: Section 3, Payment: Shall be amended as follows:

"The City shall pay the Consultant on a time-and-expenses basis not to exceed, without prior approval, Fifteen Thousand Dollars (\$15,000.00) for additional services as described in Item 1. Before the consultant performs any task on this project, the City representative and consultant will agree in writing to the task scope and task amount."

All work shall comply with City standards and be approved by the City prior to payment.

All other items, terms, and conditions of the contract remain unchanged.

This Contract Amendment is effective as of January 10, 2008.

City of Sultan:

Consultant:

Carolyn Eslick
Mayor

John Ghilarducci
Principal

Date: _____

Date: _____