

CLERK/FINANCE DEPARTMENT REPORT

December 13, 2007

1. 2008 Fee Schedule: Staff is in the process of completing the review on the 2008 fee schedule and will be taking the draft document to the Sub Committee on December 20, 2007. Recommendations will be made to increase land use fees, cemetery fees and miscellaneous service fees.

The Blue Ribbon Committee has also made recommendations on fees that should be reviewed next year.

2. Passport Update: As of this date, the City has collected over \$30,000 in passport fees this year. Tami Pevey and Laura Koenig met with parents and students with the Sultan High School Band in November to discuss the passports needed for the band to go to Canada next spring. On December 4, 2007, Erin Criswell, Cyd Donk and Laura Koenig, processed 58 passport applications for the band students and their parents. There are approximately 40 more applications for the students that need to be completed.