SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET

ITEM NO: Hearing - 1

DATE: November 15, 2007

SUBJECT: Final Budget Hearing
Ordinance 972-07 2008 Budget

CONTACT PERSON: Laura Koenig, City Clerk/Deputy Finance Director
Deborah Knight, City Administrator

ISSUE:

The issue before the City Council is to review the 2008 Final Budget and hold the budget hearing as required by state statute (35.33 RCW).

STAFF RECOMMENDATION:

1. Review the 2008 Final Budget and hold the budget hearing as required by state statute.
2. Hold first reading of Ordinance 972-07 (Attachment A) to adopt the 2008 Final Budget under Action Item # 1.

SUMMARY:

Attachment B is a Budget Summary showing the City's 30 funds (General Fund through Cemetery Trust Fund) with anticipated revenues, expenditures and ending fund balances. All the funds are balanced.

The City Council held the 2008 Preliminary Budget Hearing on November 8, 2007. Attachment C summarizes the changes that have been incorporated into the 2008 Final Budget since the Preliminary Budget Hearing was held on November 8, 2007.

Significant changes include:

- Eliminating a $75,000 CTED grant for the Economic Development Strategic Plan from both revenues and expenses (GMA Planning Grants). The City was notified last week that the project did not receive funding
- Adding $70,000 in interest allocation to the General Fund from the LID Bond fund, Impact Fee and miscellaneous other funds (Attachment C-2)
- Adding $20,628 to Police Department salaries and benefits for continued liabilities for vacation and sick leave payouts in 2008.

- The Civil Service Commission met and finalized its budget request on November 8, 2007. The Commission is requesting $15, 590 as outlined in Attachment D.
- Adding $21,000 to the Parks budget for parks maintenance
- Adding $4,940 to the Street budget for street maintenance. There is $41,000 in unallocated reserves where revenues exceed expenses in the street fund for unanticipated maintenance expenses.
- Operating transfer of $54,000 for equipment replacement (CR Equipment Fund) from operating funds.
- Water Utility decreased by $9,425 from allocating staff to parks and street maintenance
- Sewer Utility decreased by $6,805 from allocating staff to parks and street maintenance
- Anticipating the Storm Water Utility revenues and expense $272,214.
- Delaying the Highline Reservoir project. $200,000 in revenues and expenses from Water system Improvements and the Capital Budget.

Attachment D is a summary of each operating department's 2007 accomplishments and 2008 goals along with the department's budget detail for 2008. Department Directors and staff will give brief presentations department budgets and answer Council questions during the Public Hearing.

DISCUSSION:

The City of Sultan is preparing to adopt a combined $10.5 million dollar budget based on a set of themes adopted by the City Council at its budget retreat in June.

Key expenditures for the 2008 budget consist of a $1.85 million General Fund budget, $2.8 Enterprise Fund budget (water, sewer, garbage, cemetery and storm water), and $3.2 million capital budget. Investments in the Sultan community include:

- Funding to retain existing businesses and attract new businesses to the community
- Maintaining the City's police force with 6 patrol officers and a Chief
- Continued animal control services
- Continued maintenance of the City's parks, streets and rights-of-way
- Water and sewer services including continued investment in upgrading the City's waste water treatment plant to handle future development in Sultan through the year 2025,
- Garbage collection services for residential and commercial customers

- Burial and perpetual care services at the Sultan Cemetery
- Roadway improvements at 6th Street, 2nd Street, and Sultan Basin Road
- Skate park construction and park land acquisition
- Adopting policies and procedures to improve the City's long-term financial stability
- Leveraging regional partnerships with Snohomish County and other Sky Valley cities

General Fund Revenues

The City has reduced expected revenues by $250,000 in the General Fund budget from $2.21 million in 2007 to $1.95 million in 2008.

Only 29% ($572,538) of the City's General Fund budget comes from property taxes. By law, the City can only raise property taxes by 1% each year ($6,314 in 2008) without voter approval. 27% of revenues are generated from utility taxes, 13% ($250,000) of the budget is generated by sales taxes, and only 4% of this year's revenues are based on fees paid by developers.

The City expects to receive between 31 and 35 single-family residential building permits. The decrease in new construction results in lower estimated building and zoning fees that would be produced by new development as well as lower estimated property taxes revenues.

The City Council is also considering a proposal to transfer $70,000 in annual interest income earned by the LID-97 Bond Fund, Impact Fee and other Funds to the General Fund to ensure the City's parks and streets will receive adequate on-going maintenance.

General Fund Expenditures

In order to balance the General Fund budget, the Council has reduced expenditures by $150,000 from $2.0 million in 2007 to $1.84 million in 2008.

Over half (57%) of the City's budget is earmarked for police services. Planning and Community Development make up 16% of the budget, and the City's contract with the Sno-Isle Library is 6% of the City's budget.

The City Council has taken a number of actions to ensure the long-term financial viability of the City including approval of a ballot measure in March 2008 to annex into the Sno-Isle Library District saving the City $92,000 per year in contract fees, if voters approve the measure.

Street Fund and Capital Budget

In order to balance the street and capital budgets, the council approved a $4.70 increase in the monthly sewer rate for existing customers effective December 1, 2007.

A proposed storm water utility fee of $12.35 per month on each residential property within the City will help maintain and improve the City's storm water systems and prepare for state mandated programs to ensure clean water. If the utility is approved by the City Council, residents should see the fee increases in early 2008.

General Fund

The General Fund anticipates receiving $1,956,520 in revenues and $1,847,594 in expenditures with a $108,926 ending fund balance. The ending fund balance is $1,807 higher than the $107,119 balance shared during the Preliminary Budget Hearing as a result of the adjustment described in Attachment C.

Civil Service Commission Budget

The Civil Service Commission met and finalized its budget request on November 8, 2007. The Commission is requesting $15, 590 as outlined in Attachment D.

Utility Water Fund

The Utility Water Fund is balanced and has a $10,670 ending fund balance as a result of transferring salaries and benefits to the parks and street funds.

Other Budget Activities

City staff anticipate the City Council will adopt the final budget at its meeting on December 13, 2007.

RECOMMENDATION:

City staff recommend the City Council hold a public hearing on the proposed 2008 Budget as outlined in the attachments.

ATTACHMENTS:

Attachment A – Ordinance No. 972-07
Attachment B – 2008 Budget Summary
Attachment C – Proposed changes between Preliminary and Final Budget Hearing
Attachment D – Summary of Operating, Street and Enterprise Budgets

Attachment A

CITY OF SULTAN
SULTAN, WASHINGTON

ORDINANCE NO. 972-07

AN ORDINANCE ADOPTING THE BUDGET FOR THE CITY OF SULTAN WASHINGTON FOR THE FISCAL YEAR ENDING DECEMBER 31, 2008

WHEREAS, the Mayor of the City of Sultan, Washington, completed and placed on file with the City clerk a proposed budget and estimate of the amount of moneys required to meet the public expenses, bond retirement and interest, reserve funds and expenses of government of said City for the fiscal year ending December 31, 2008, and notice was published that the Council of said City would meet on November 15, 2007 for the purpose of making and adopting a budget for said fiscal year and giving taxpayers within the limits of said City an opportunity to be heard upon said budget; and

WHEREAS, the said City Council did meet at said time and did then consider the matter of said proposed budget; and

WHEREAS, the said proposed budget does not exceed the lawful limit of taxation allowed by law to be levied on the property within the City of Sultan for the purposes set forth in said budget, and the estimated expenditures set forth in said budget being all necessary to carry on the government of said City for said year and being sufficient to meet the various needs of the City during said period.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SULTAN DO ORDAIN as follows:

Section 1: The budget for the City of Sultan, Washington for the year 2008 is hereby adopted in its final form and content as set forth in the document entitled City of Sultan 2008 Budget, three (3) copies of which are on file in the office of the City Clerk.

Section 2: Estimated resources, including fund balances or working capital for each separate fund of the City of Sultan, and aggregate totals (net of transactions between funds) for all such funds combined, for the year 2008 are set forth in the summary form below, and are hereby appropriated for expenditures during the year 2008 as set forth below:

FUND	DEPARTMENT	AMOUNT
001 General	Legislative	$ 8,915
	Executive	41,505
	Finance/Administration	34,215
	Grants	16,600
	Legal	49,610
	Civil Service	16,250
	Other Governmental	63,788
	Law Enforcement	905,428
	Law Enforcement - Court	179,400
	Emergency Services	1,005
	Miscellaneous	428
	Code Enforcement	31,250
	Planning/Development	219,465
	Building	95,280
	Public Health	700
	Library	102,915
	Park/Recreation	28,620
	Other Financing Uses	52,220
	TOTAL GENERAL FUND	$1,847,594

100	General Fund Contingency	72,000
101	Combined Street Funds	242,221
103	Cemetery Fund	36,518
104	General Equipment Reserve Fund	54,500
105	Park Improvement Project Fund	724,473
106	Police Equipment Reserve fund	22,260
107	Drug Enforcement Fund	500
108	Transportation Impact Fee Fund	500,000
109	Community Improvement Fund	1,000
110	Emergency Radio System Fund	36,947
112	Park Impact Fee Fund	195,173
203	General Obligation Bond Fund	122,773
205	Unlimited GO Bond Fund	31,395
207	LID Guaranty Fund	363,500
301	Capital Project Fund REET 1	160,000
302	Capital Project Fund REET 2	167,776
303	Street Construction Fund	1,700,000
307	LID Project Fund	115,000
400	Water Utility Fund	901,885
401	Sewer Utility Fund	970,144
402	Garbage Utility Fund	556,027
403	Water/Sewer Bond Fund	126,640
405	Cumulative Reserve Utility Fund	125,000
406	Storm Water Utility Fund	272,214
407	Sewer System Improvement Fund	694,000
409	Water System Improvement Fund	125,000
412	Water Debt Service Fund	154,764
413	Sewer Debt Service Fund	375,426
621	Cemetery Trust	3,000
	TOTAL ALL FUNDS	$10,697,730

Section 3: The City Clerk is directed to transmit a certified copy of the budget hereby adopted to the Division of Municipal Corporations in the Office of the State Auditor and to the Association of Washington Cities.

Section 4: This ordinance is severable and if any portion of it shall be declared invalid or unconstitutional, the remaining portion shall remain valid and enforceable.

Section 5: This ordinance shall be in full force and effect five days after publication as required by law.

REGULARLY ADOPTED this 13th day of December, 2007.

Benjamin Tolson Mayor

Attest:

Laura J. Koenig, City Clerk

Approved as to form:

Thom Graafstra, City Attorney

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Attachment B

		2008 BUDGET SUMMARY			
Fund	Fund Name	REVENUE	EXPENSE	SURPLUS	Allocate Interest
001	General Fund	$1,956,520.00	$1,847,594.00	$108,926.00	yes
100	General Fund Contingency	$72,000.00	$0.00	$72,000.00	yes
101	Street Fund	$283,582.00	$242,221.00	$41,361.00	no
103	Cemetery Fund	$38,000.00	$36,518.00	$1,482.00	no
104	C.R. Equipment Fund	$54,500.00	$0.00	$54,500.00	no
105	Park Improvement Fund	$724,473.00	$724,473.00	$0.00	yes
106	Police Equipment Reserve	$45,653.00	$22,260.00	$23,393.00	yes
107	Drug Enforcement Fund	$500.00	$500.00	$0.00	no
108	Street Impact Fee Fund	$708,947.00	$500,000.00	$208,947.00	yes
109	Community Improvement Fund	$1,000.00	$1,000.00	$0.00	yes
110	Emergency Radio System	$36,947.00	$36,947.00	$0.00	yes
112	Park Impact Fee Fund	$259,604.00	$195,173.00	$64,431.00	yes
203	Limited Tax Bond GO	$162,000.00	$122,773.00	$39,227.00	yes
205	Unlimited Tax GO Bond	$31,395.00	$31,395.00	$0.00	no
207	LID Guaranty Fund	$364,500.00	$363,500.00	$1,000.00	yes
301	Capital Project Fund REET 1	$171,500.00	$160,000.00	$11,500.00	yes
302	Capital Project Fund REET 2	$171,500.00	$167,776.00	$3,724.00	yes
303	Street Improvement Fund	$1,700,000.00	$1,700,000.00	$0.00	yes
307	LID Project Fund	$115,000.00	$115,000.00	$0.00	yes
400	Utility Water Fund	$912,555.00	$901,885.00	$10,670.00	yes
401	Utility Sewer Fund	$1,042,900.00	$970,144.00	$72,756.00	yes
402	Utility Garbage Fund	$573,198.00	$556,027.00	$17,171.00	yes
403	Water Revenue Bond Fund	$161,000.00	$126,640.00	$34,360.00	no
406	Storm Water Utility	$272,214.00	$272,214.00	$0.00	no
405	C.R. Utility Fund	$125,000.00	$125,000.00	$0.00	no
407	Sewer System Improvement Fund	$695,165.00	$694,000.00	$1,165.00	no
409	Water System Improvment Fund	$125,000.00	$125,000.00	$0.00	no
412	Water System Debt Fund	$156,672.00	$154,764.00	$1,908.00	no
413	Sewer System Debt Fund	$405,900.00	$375,426.00	$30,474.00	no
621	Cemetery Trust Fund	$3,000.00	$0.00	$3,000.00	no
	TOTALS	$11,370,225.00	$10,568,230.00	$801,995.00	

PROPOSED CHANGES BETWEEN PRELIMINARY AND FINAL BUDGET HEARING

Attachment C

Budget Changes:

FUND	Acct Code	Description	Revenue Change	Expenditure Change	New Budget Amount	Reason
General Fund						
	334-01-030	CTED -Planning Grant	(75,000.00)		0.00	Did not receive grant
	336-11-000	Investment Interest	70,000.00		93,500.00	Allocation of interest
Executive	513-10-430	Travel and Seminar		4,800.00	6,300.00	Add mileage allowance
Finance	514-23-100	Salaries		1,465.00	14,135.00	Salary Distribution Correction
	514-23-200	Benefits		900.00	5,180.00	Benefit Distribution Correction
Civil Service	516-10-410	Professional		12,300.00	15,300.00	Civil Service Budget
	516-10-430	Travel and Seminar		200.00	300.00	Civil Service Budget
	516-10-440	Ads/Legals		(500.00)	0.00	Civil Service Budget
Law Enforcement	521-20-100	Salaries		20,628.00	468,698.00	Include Vac/SL Payouts
	521-20-200	Benefits		6,300.00	179,425.00	Include Vac/SL Payouts
Planning	558-60-380	GMA Planning Grants		(75,000.00)	0.00	Did not receive grant
Park	576-80-100	Salaries		15,000.00	15,000.00	Add Park Budget-maint.
	576-80-200	Benefits		2,000.00	2,000.00	Add Park Budget-maint.
	576-80-310	Operating Supply		3,000.00	3,000.00	Add Park Budget-maint.
	576-80-360	Vehicle Operation		500.00	500.00	Add Park Budget-maint.
	576-80-370	Vehicle Maintenance		500.00	500.00	Add Park Budget-maint.
Total General Fund Changes:			**(5,000.00)**	**(7,907.00)**		
Street Fund	542-30-100	Salaries		3,765.00	89,060.00	Add Staff to fund for park/street maintenance
Note: Street fund has $41,000 in unallocated reserves where revenues exceed anticipated expenses				1,175.00	28,825.00	Add Staff to fund for park/street maintenance
Total Street Fund Changes:				**4,940.00**		
Cemetery Fund	597-55-000	Operating Transfer Out		1,000.00	1,000.00	Add Operating Transfer for equipment
CR Equipment Fund	397-10-000	Operating Transfers In		54,500.00	54,500.00	Equipment replacement reserves
Water Utility	535-80-100	Salaries		(7,955.00)	247,150.00	Allocation of employee time - transfer to parks/streets
	534-80-200	Benefits		(1,470.00)	95,305.00	Allocation of employee time - transfer to parks/streets
Total Water Utility:				**(9,425.00)**		
Sewer Utility	535-80-100	Salaries		(6,015.00)	261,730.00	Allocation of employee time - transfer to parks/streets
	535-80-200	Benefits		(790.00)	89,050.00	Allocation of employee time - transfer to parks/streets
Total Sewer Utility;				**(6,805.00)**		
Storm Water Utility	All		272,214.00	272,214.00	272,214.00	Add Fund Budget
CR Utility	597-55-000	Operating Transfer Out		(200,000.00)	125,000.00	Remove reservoir project
Water System Imp	397-10-000	Operating Transfer In	(200,000.00)		0.00	Remove reservoir project
	596-34-411	Professional Engineering		(200,000.00)	0.00	Remove reservoir project

Fund	Descrip	Account	Credit	Proposed Gen. Fund Allocation
	JOURNAL ENTRIES		3rd Quarter 2007	
Investment	Interest			
001	Interest	General	4652.41	NA
101	Interest	Street	0.00	No
103	Interest	Cemetery	1108.55	No
107	Interest	Drug Fund	81.59	No
108	Interest	Impact Funds	9064.55	Yes
109	Interest	Community fund	14.78	Yes
110	Interest	Police Bond	397.47	No
203	Interest	GO Bond Fund	681.19	No
205	Interest	Police Bond Fund	274.21	No
207	Interest	LID Bond Fund	8779.88	Yes
301	Interest	Capital - REET	3628.29	No
303	Interest	Street Construct	0.00	Yes
403	Interest	W/S Bond	642.76	No
405	Interest	UT Utility	14744.97	No
407	Interest	Sewer Cont	0.00	No
409	Interest	Water Cont	238.64	No
412	Interest	Water Debt	657.88	No
413	Interest	Sewer Debt	0.00	No
		Total	44967.17	
		Additional Interest - 3rd Qtr	17859.21	
		Annual Interest (estimate)	71436.84	

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Attachment D

Summary of each operating department's 2007 accomplishments and 2008 goals along with the department's budget detail for 2008.

LEGISLATIVE - SUMMARY

The City of Sultan operates under the Mayor-Council form of government with a strong mayor. The Mayor-Council form of government consists of two separate and coequal power centers, each directly elected by the people: the Mayor as Chief Executive, and the Council as the municipal legislature.

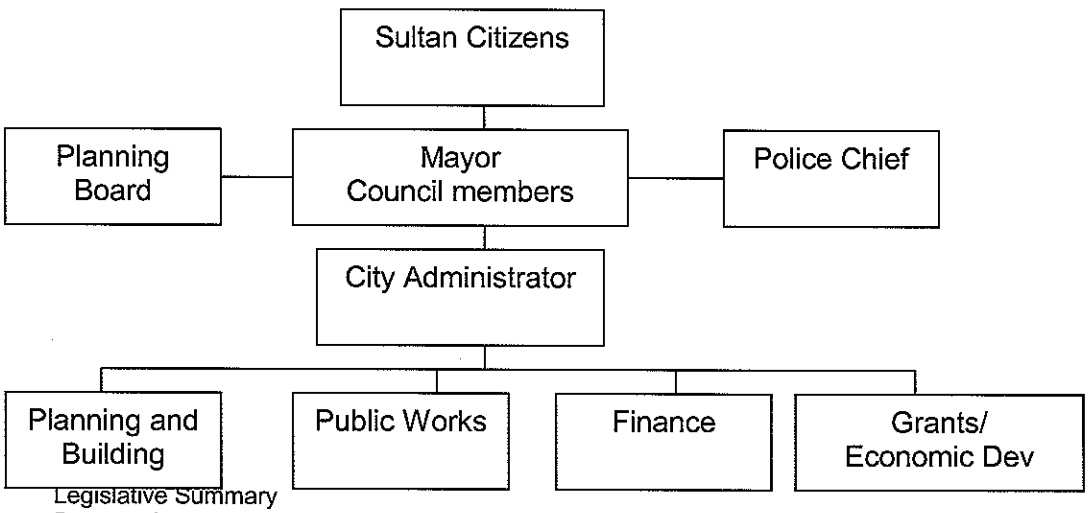
The Mayor-Council form of government makes a virtue of the idea divided and shared power. Neither Mayor nor Council has the absolute last word in all instances. Under this form the independently-elected mayor has powers of appointment and removal of subordinates, administrative control over departments, and the power to veto council legislation. The resulting government structure limits the council's role to policy making and oversight, and reserves administrative power and responsibility for the mayor.

The system requires constant consultation between the Mayor and the Council; sometimes cooperating, sometimes competing and conflicting; always acting as a check and balance on the other.

ROLES AND RESPONSIBILITIES

- Determine the general direction for the operations of the city of sultan
- Enacting ordinances (laws)
- Establishing budgetary (taxing and spending) policies
- Adopting the Comprehensive Plan and other guiding documents
- Adopting the annual budget
- Awarding contracts
- Fiscal oversight of expenditures
- Appointing members to the Planning Board

ORGANIZATION



2007 ACCOMPLISHMENTS

- Held 3 Town Meetings
- Held 3 retreats – January (Visioning), June (Strategic Initiatives), October (Budget)
- Reviewed contracting police services with Snohomish County. Determined to stay with in-house force. Approved on-call services contract.
- Approved establishing a salary range for the police chief.
- Established storm water utility
- Completed sewer rate study – approved increasing sewer base rates and general facility charge to cover the cost of capital projects and debt service.
- Reappointed Charles Van Pelt and Jeff Cofer to the Planning Board
- Approved the Shoreline Master Plan
- Approved the Critical Areas Ordinance
- Set the annual Comprehensive Plan Docket
- Approved the Skate Park Bid
- Awarded contract for Reese and Sportsman Park improvements
- Awarded contract for Date Ave improvements
- Approved changes to the City's Parking Resolution
- Successfully negotiated jail billing settlement with Snohomish County
- Held closed record hearings on George six-plex, Vodnick, Hoot Owl
- Approved adopting changes to the City's non-conforming use code (SMC 16.18) to allow for expansion of non-conforming commercial uses.
- Approved use of City property to provide residents with a way to recycle yard waste and woody debris
- Review opportunity to establish red light photo enforcement with Redflex
- Recognition of the Youth Council
- Approved use of the Post Office Building for fire department memorial mural
- Hired part-time, temporary animal control officer
- Amended animal control code
- Approved Law Enforcement Union contract to attract and retain qualified officers
- Amended General Fund budget to address short-fall. Made strategic cuts to balance budget.

- Appointed Blue Ribbon Citizen Advisory Panel to make recommendation to the City council to balance the General Fund budget.
- Notified the Sno-isle Library District of city's intent to annex into the District.
- Approved increase to school impact fees and adopted district's capital facilities plan.

2008 Goals

Following are the 2008 budget themes Council discussed at its June 2007 Budget Retreat.

- Economic Development
  - Strategic Economic Development Plan
  - Prioritized strategic public investments
- Community Vision
  - Finalize and adopt compliant Comprehensive Plan
  - Update the Development Code to be consistent with the Comprehensive Plan
  - Finalize the Wastewater Treatment Plant design and fund construction
  - Acquire active park and open space property
- Financial Health
  - Approve water utility rate study
  - Establish equipment replacement fund
  - Replace aging equipment
  - Successfully annex into the Sno-Isle Library District
- Succession Planning
  - Complete a compensation and Classification study
  - Recruit and replace retiring staff
- Strategic Partnerships
  - Riverfront Park w/Snohomish County and other stakeholders
  - Gun range w/ Department of Natural Resources and other stakeholders

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2005 Actual	2006 Actual	2007 Adopted	2007 Estimated	Account	Description	FTE	2008 Requested	2008 Proposed	2008 Approved	2008 Adopted
				005	Legislative					
				E10	Salaries and Wages					
3,291.00	3,485.00	2,447.00	0.00	511-60-100	Salaries and Wages	0.00	3,720.00	0.00	0.00	0.00
3,291.00	3,485.00	2,447.00	0.00		Salaries and Wages Totals:	0.00	3,720.00	0.00	0.00	0.00
				E20	Employee Benefits					
259.40	266.61	285.00	0.00	511-60-200	Benefits	0.00	285.00	0.00	0.00	0.00
259.40	266.61	285.00	0.00		Employee Benefits Totals:	0.00	285.00	0.00	0.00	0.00
				E30	Operating and Office Supply					
241.72	912.52	300.00	0.00	511-60-310	Operating Supplies	0.00	550.00	0.00	0.00	0.00
241.72	912.52	300.00	0.00		Operating and Office Supply Tota	0.00	550.00	0.00	0.00	0.00
				E40	Other Services and Charges					
2,332.54	3,000.00	1,000.00	0.00	511-60-410	Professional Services	0.00	1,000.00	0.00	0.00	0.00
456.94	1,315.77	600.00	0.00	511-60-420	Communication	0.00	600.00	0.00	0.00	0.00
103.12	2,640.60	1,600.00	0.00	511-60-430	Travel and Seminars	0.00	1,600.00	0.00	0.00	0.00
1,247.15	228.39	100.00	0.00	511-60-490	Miscellaneous	0.00	100.00	0.00	0.00	0.00
1,040.61	750.23	3,800.00	0.00	511-80-490	Voter Registration	0.00	1,060.00	0.00	0.00	0.00
5,180.36	7,934.99	7,100.00	0.00		Other Services and Charges Totals:	0.00	4,360.00	0.00	0.00	0.00
				E60	Capital Outlays					
0.00	0.00	0.00	0.00	511-60-640	Capital Outlay - Equipment	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		Capital Outlays Totals:	0.00	0.00	0.00	0.00	0.00
8,972.48	12,599.12	10,132.00	0.00		EXPENDITURES TOTALS:	0.00	8,915.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		DEPT REVENUES	0.00	0.00	0.00	0.00	0.00
8,972.48	12,599.12	10,132.00	0.00		DEPT EXPENSES	0.00	8,915.00	0.00	0.00	0.00
(8,972.48)	(12,599.12)	(10,132.00)	0.00		Legislative Totals:	0.00	(8,915.00)	0.00	0.00	0.00

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EXCUTIVE DEPARTMENT - SUMMARY

The Executive Department, under the direction of the Mayor, is responsible for the implementation of City Council policies, state and federal laws/mandates, and coordination and oversight of all municipal activities.

This department is the direct link between City Council , legal counsel, the public and other departments. The Executive Department has the responsibility to ensure that information is communicated to the public effectively through a variety of mediums.

The Executive Department is committed to providing results oriented, practical, and creative approaches when implementing Mayor and Council initiatives and vision for the City of Sultan.

The Executive Department translates city-wide planning efforts into a cohesive strategy and promotes continuous improvement in service delivery:

ROLES AND RESPONSIBILITIES

- Negotiate bargaining agreements
- Recruit and retain high quality employees
- Develop and implement personnel policies
- Establish compensation and benefit levels for council approval

2007 ACCOMPLISHMENTS

- Coordinated 3 Town Meetings
- Coordinated 3 Council retreats (January, June and October)
- Coordinated contract proposal from Redflex for red light photo enforcement
- Coordinated yard waste/large woody debris recycling partnership with Snohomish County, Fire District 5, and the Clean Air Agency
- Negotiated jail billing settlement agreement
- Conducted competitive hiring process for City Clerk/Deputy Finance Director position
- Retained MWW Group to support waster water treatment plant construction funding at the state legislature
- Supported storm water utility small group and recommendations to planning board and city council
- Coordinated Snohomish County sheriff proposal to provide police services
- Proposed salary range for police chief position to aid with attracting and retaining a qualified chief.

- Negotiated police contract with Teamsters Local 763
- Sent out over 31 news releases
- Provide staff support to the Blue Ribbon Citizen Advisory Panel
- Provided support to the City Council for General Fund budget cuts
- Reviewed and suggested changes to the City's animal control ordinance.
- Support Council's effort to annex into the Sno-Isle Library District.

2008 Goals

- Coordinate 3 quarterly Town Meetings - winter, spring, and fall
- Coordinate 3 Council retreats (January, June and October)
- Support City's efforts to adopt a compliant comprehensive plan
- Coordinated yard waste/large woody debris recycling property exchange with Snohomish County
- Support Public Work's efforts to craft developer agreements to support cash flow needs for the waste water treatment plant upgrade
- Work with state legislative delegation to secure funding for construction of the waste water treatment plan
- Initiate billing for storm water utility
- Conduct compensation and classification (salary survey) study of all staff position in Sultan.
- Conducted competitive hiring process for vacant positions
- Negotiate union contracts
- Coordinate City's efforts to annex into the Sno-Isle Library District

2005 Actual	2006 Actual	2007 Adopted	2007 Estimated	Account	Description	FTE	2008 Requested	2008 Proposed	2008 Approved	2008 Adopted
				010	Executive/Administrative					
				E10	Salaries and Wages					
0.00	0.00	17,500.00	0.00	513-10-100	Salaries and Wages	0.00	18,065.00	0.00	0.00	0.00
0.00	0.00	17,500.00	0.00		Salaries and Wages Totals:	0.00	18,065.00	0.00	0.00	0.00
				E20	Employee Benefits					
0.00	0.00	4,347.00	0.00	513-10-200	Benefits	0.00	5,140.00	0.00	0.00	0.00
0.00	0.00	4,347.00	0.00		Employee Benefits Totals:	0.00	5,140.00	0.00	0.00	0.00
				E30	Operating and Office Supply					
0.00	0.00	200.00	0.00	513-10-320	Office Supplies	0.00	200.00	0.00	0.00	0.00
0.00	0.00	200.00	0.00		Operating and Office Supply Tota	0.00	200.00	0.00	0.00	0.00
				E40	Other Services and Charges					
0.00	0.00	600.00	0.00	513-10-420	Communication	0.00	600.00	0.00	0.00	0.00
0.00	0.00	3,000.00	0.00	513-10-430	Travel and Seminars	0.00	6,300.00	0.00	0.00	0.00
0.00	0.00	625.00	0.00	513-10-490	Miscellaneous	0.00	10,000.00	0.00	0.00	0.00
0.00	0.00	4,225.00	0.00		Other Services and Charges Totals:	0.00	16,900.00	0.00	0.00	0.00
				E60	Capital Outlays					
0.00	234.99	0.00	0.00	513-10-640	Capital Outlay - Equipment	0.00	1,200.00	0.00	0.00	0.00
0.00	234.99	0.00	0.00		Capital Outlays Totals:	0.00	1,200.00	0.00	0.00	0.00
0.00	234.99	26,272.00	0.00		EXPENDITURES TOTALS:	0.00	41,505.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		DEPT REVENUES	0.00	0.00	0.00	0.00	0.00
0.00	234.99	26,272.00	0.00		DEPT EXPENSES	0.00	41,505.00	0.00	0.00	0.00
0.00	(234.99)	(26,272.00)	0.00		Executive/Administrative Totals:	0.00	(41,505.00)	0.00	0.00	0.00

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FINANCE/CITY CLERK - SUMMARY

The services provided by the Finance and City Clerk's Office include financial management, clerical assistance to the Council, records management, risk management and legal assistance. The following is a overview of those services:

Financial Services:
Budget Preparation/management
Financial Reports
Grants Management
Accounts Payable/Receivable
Payroll Services
Utility Billing
Debt Management
Investment portfolio management

Risk Management:
Process and review of claims
Development of policies/procedures
Monitoring of worker's comp claims

Clerk/Legal/Records:
Minutes for City Council
Business Licenses
Records Management
Ordinances/Resolutions
Notary Services
Passport Acceptance Agency
Easements and Right of Ways

2007 ACCOMPLISHMENTS:

- Updated the Sultan Municipal Code
- Completed the Records Management Grant to make the Council minutes, ordinances and resolutions available on CD
- Continued the training process for the Financial Systems
- Completed the 5 Year Revenue/Expenditure Projections
- Developed Fiscal Policies for credit cards, travel, petty cash and cash drawers
- Developed Procedures for utilities and money handling
- Updated the Council Meeting Procedures
- Revised the code to increase membership on the Library Board
- Established a Staff sub-committee to develop and implement improved customer service
- All City Staff training in Public Records Request
- The implementation of the Springbrook Financial system has improved the financial accounting and reporting to the Council, staff and general public. The outcome of this work was an Audit with no findings for 2006.
- Trained additional staff to handle the increase in passport services

FINANCE/CITY CLERK

2008 GOALS:

- Continue work on the Records Management program to make the minutes, ordinances and resolutions available on the City's web site.
- Seek additional grant funding to continue the Records Management program. This will include achieving old records to preserve them and to develop a centralized filing system.
- Finalize the development of the Purchase policies, Investment policies and Budget polices for Council adoption.
- Continue to cross training employees to handle payroll, cash receipting, special assessments, utility payments and the building permit module.
- Meet the State Auditor's goal that the City has independent review of the financial reports. The budget includes funding to continue the contract services for financial review and assistance.
- Continue to work on improved customer service.
- Complete the conversion and transfer to electronic water meter system in the utility billing module.
- Complete the set of the Stormwater Utility in the utility billing system.

2005 Actual	2006 Actual	2007 Adopted	2007 Estimated	Account	Description	FTE	2008 Requested	2008 Proposed	2008 Approved	2008 Adopted
				015	Finance Administration					
				E10	Salaries and Wages					
18,698.38	22,599.76	17,925.00	0.00	514-23-100	Salaries and Wages	0.00	14,135.00	0.00	0.00	0.00
18,698.38	22,599.76	17,925.00	0.00		Salaries and Wages Totals:	0.00	14,135.00	0.00	0.00	0.00
				E20	Employee Benefits					
5,341.47	6,478.79	5,794.00	0.00	514-23-200	Benefits	0.00	5,180.00	0.00	0.00	0.00
5,341.47	6,478.79	5,794.00	0.00		Employee Benefits Totals:	0.00	5,180.00	0.00	0.00	0.00
				E30	Operating and Office Supply					
5.00	0.00	0.00	0.00	514-23-310	Operating Supplies	0.00	0.00	0.00	0.00	0.00
380.77	284.34	350.00	0.00	514-23-320	Office Supplies	0.00	1,000.00	0.00	0.00	0.00
385.77	284.34	350.00	0.00		Operating and Office Supply Tota	0.00	1,000.00	0.00	0.00	0.00
				E40	Other Services and Charges					
549.92	17,081.03	17,000.00	0.00	514-23-411	Professional Services	0.00	2,250.00	0.00	0.00	0.00
3,899.75	5,526.27	4,500.00	0.00	514-23-412	Audit Costs	0.00	7,500.00	0.00	0.00	0.00
771.05	621.24	750.00	0.00	514-23-430	Travel and Seminars	0.00	1,000.00	0.00	0.00	0.00
762.52	540.57	650.00	0.00	514-23-490	Miscellaneous	0.00	650.00	0.00	0.00	0.00
3,480.63	701.80	500.00	0.00	514-23-491	Bank Fees	0.00	500.00	0.00	0.00	0.00
250.00	0.00	0.00	0.00	514-78-461	Payment of Judgements and Sett	0.00	0.00	0.00	0.00	0.00
9,713.87	24,470.91	23,400.00	0.00		Other Services and Charges Totals:	0.00	11,900.00	0.00	0.00	0.00
				E60	Capital Outlays					
1,205.18	2,200.00	100.00	0.00	514-23-640	Capital Outlay - Equipment	0.00	2,000.00	0.00	0.00	0.00
1,205.18	2,200.00	100.00	0.00		Capital Outlays Totals:	0.00	2,000.00	0.00	0.00	0.00
35,344.67	56,033.80	47,569.00	0.00		EXPENDITURES TOTALS:	0.00	34,215.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		DEPT REVENUES	0.00	0.00	0.00	0.00	0.00
35,344.67	56,033.80	47,569.00	0.00		DEPT EXPENSES	0.00	34,215.00	0.00	0.00	0.00
(35,344.67)	(56,033.80)	(47,569.00)	0.00		Finance Administration Totals:	0.00	(34,215.00)	0.00	0.00	0.00

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Sultan Grants and Economic Development

Grants and Economic Development – Summary

Write and coordinate Federal, State, and County grant applications for the City of Sultan. Work with engineers and administrative staff to produce a quality grant application. Give presentations to government committees for grant projects. Monitor the progress of grant funded projects and quarterly/annual reporting. Orchestrate ground breakings, ribbon cuttings, and dedications of successful grant funded projects. Nominate and complete applications of successful grant funded projects for statewide achievement awards and recognition. Sit on grant review teams for Snohomish County Regional and Countywide Transportation grant applications, and the Snohomish County Community Development Block Grant Technical Advisory Committee.

Network with the business community for the purpose of Economic Development; assessing their needs and providing assistance through the City and Snohomish County resources. Develop marketing tools and make available to developers through a variety of media resources.

Grants and Economic Development Department

Roles and Responsibilities
Planning and coordinating the annual grant/loan application process for all new grants and loans; organizes and conducts interdepartmental and agency meetings to identify and prioritize project funding needs.

Monitor present business activity, developing ways to retain current businesses and assist in their development and growth and attracting new businesses to the City.

2007 Accomplishments To Date

Grants Applied for and Awarded: $264,000
The projects funded include:
$250,000 Design for Sultan Basin Road/US 2 Phase III – Rural Town Corridors Grant
$ 10,000 Transportation Element of the Comprehensive Plan - CTED
$ 4,000 All Veterans Memorial

Grants Applied for and Not Awarded: $ 56,500
$56,500 Trails Maintenance in Osprey Park

Grants 2008 Goals/Objectives

There are still $1,019,122 in pending grants, that if received will fund
$ 4,735 Recycling Component of Cleanup Day – CPG Grant
$500,000 Sultan Basin Road/US 2 Phase III – TIB Small City Grant
$ 61,816 6th Street Overlay – TIB Small City Grant
$ 12,271 6th Street Sidewalks – TIB Small City Grant
$ 75,000 Economic Development Strategic Plan - CTED
$ 7,500 Records Management – State Archives Office

Our primary focus for seeking grant funds in 2008 will be for safety projects such as the

1.	2nd Street Reconstruction – Phase II	$ 250,000
2.	Waste Water Treatment Plant Construction Loan	$10,000,000
3.	Completion of Stormwater Utility & Implementation	TBD
4.	Sultan Basin Road/US 2 Phase III	$ 800,000
5.	Alder Street Overlay	$ 100,000
6.	339th Ave. NE (Rice Road) and US 2 Intersection Improvements -	$ 1,000,000
7.	Property acquisition of 10 acres for development of a park on the plateau	$ 500,000
8.	Economic Development/Tourist Activity Web Page	TBD
9.	Records Retention Grant	TBD
10.	Demolition of 105 Alder Avenue & Create Park/Open Space	$ 279,827

Economic Development 2008 Goals and Objectives
Business Development/Retention

- Work with business owners and Snohomish County Economic Development Council to retain and attract business with specific needs.

- Work with Snohomish County Economic Development Council to provide commercial land availability on an Economic Development Web Site called Puget Sound Commercial Property Northwest. Site selectors throughout the country and world check this web site for commercial development.

- Work with Snohomish County Economic Development and Snohomish County Tourism utilizing web presence and technical expertise to highlight tourist activities in Sultan

- Create an Economic Development Page on the City Web Site

- Create a Tourist Activity Page on the City Web Site.

- Hold 4 (Quarterly) Sultan Economic Development Roundtable meetings with Sultan Business Owners

- Create and distribute new business "Welcome to Sultan" packets

- Develop and Coordinate the Volunteer Program

- Work with a consultant on an Economic Development Strategic Plan for the City of Sultan This work is pending a $75,000 Community Trade and Economic Development grant award

- Continued partnering with Snohomish County Parks & Recreation locating a park and shooting range near Sultan

- Retention of existing business is always a priority for Sultan, and we will continue to network and assist the businesses we already have in our community.

2005 Actual	2006 Actual	2007 Adopted	2007 Estimated	Account	Description	FTE	2008 Requested	2008 Proposed	2008 Approved	2008 Adopted
				020	Grants					
				E10	Salaries and Wages					
11,936.90	12,204.62	10,495.00	0.00	514-60-100	Salaries and Wages	0.00	5,420.00	0.00	0.00	0.00
11,936.90	12,204.62	10,495.00	0.00		Salaries and Wages Totals:	0.00	5,420.00	0.00	0.00	0.00
				E20	Employee Benefits					
2,770.13	2,827.90	2,495.00	0.00	514-60-200	Benefits	0.00	1,480.00	0.00	0.00	0.00
2,770.13	2,827.90	2,495.00	0.00		Employee Benefits Totals:	0.00	1,480.00	0.00	0.00	0.00
				E30	Operating and Office Supply					
264.08	55.64	300.00	0.00	514-60-310	Operating Supplies	0.00	300.00	0.00	0.00	0.00
0.00	0.00	500.00	0.00	514-60-311	Economic Development	0.00	3,500.00	0.00	0.00	0.00
138.33	18.95	315.00	0.00	514-60-320	Office Supplies	0.00	600.00	0.00	0.00	0.00
0.00	377.49	250.00	0.00	514-60-350	Small Tools/Minor Equipment	0.00	300.00	0.00	0.00	0.00
402.41	452.08	1,365.00	0.00		Operating and Office Supply Tota	0.00	4,700.00	0.00	0.00	0.00
				E40	Other Services and Charges					
0.00	1,177.71	500.00	0.00	514-60-410	Professional Services	0.00	3,000.00	0.00	0.00	0.00
0.00	0.00	500.00	0.00	514-60-420	Communication	0.00	200.00	0.00	0.00	0.00
979.22	878.04	600.00	0.00	514-60-430	Travel and Seminars	0.00	1,000.00	0.00	0.00	0.00
0.00	160.00	300.00	0.00	514-60-490	Miscellaneous	0.00	300.00	0.00	0.00	0.00
979.22	2,215.75	1,900.00	0.00		Other Services and Charges Totals:	0.00	4,500.00	0.00	0.00	0.00
				E60	Capital Outlays					
1,208.00	1,100.00	500.00	0.00	514-60-640	Capital Outlay - Equipment	0.00	500.00	0.00	0.00	0.00
1,208.00	1,100.00	500.00	0.00		Capital Outlays Totals:	0.00	500.00	0.00	0.00	0.00
17,296.66	18,800.35	16,755.00	0.00		EXPENDITURES TOTALS:	0.00	16,600.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		DEPT REVENUES	0.00	0.00	0.00	0.00	0.00
17,296.66	18,800.35	16,755.00	0.00		DEPT EXPENSES	0.00	16,600.00	0.00	0.00	0.00
(17,296.66)	(18,800.35)	(16,755.00)	0.00		Grants Totals:	0.00	(16,600.00)	0.00	0.00	0.00

POLICE DEPARTMENT - SUMMARY

Mission Statement

The Mission of the Sultan Police Department is to Keep the Community Safe.

We strive to provide Courteous Service with Integrity, Pride, and Professionalism.

The Police Department is responsible for public safety, investigation of crimes, enforcement of all traffic and commercial vehicle laws, collision investigations, enforcement of all applicapable state laws and rules, and city ordinances. Additionally the department provides human services and assistance to those in need, help to victims of crimes or domestic violence, crime prevention assistance and community block watch programs, residential and business checks, public outreach and emergency response training through community policing strategies and education.

Roles and responsibilities:

The basic role of the police is to endeavor to maintain 24/7 security, crime prevention assistance, conduct traffic enforcement and assistance, investigate crimes, and respond to emergencies for the citizens of Sultan.

Police officers are involved in many aspects of community policing ventures such as Block watch, sex offender registration and surveillance, pro-active investigation and community security programs, motorcycle and bicycle patrols, community cares (C.A.R.E.) and Giving Tree programs, and many other projects and programs to help improve the quality of life and well being of our citizens.

Police must enforce all laws including truck or commercial vehicle laws and to that end we are able to utilize the scale house in the city to accomplish this task. We are responsible to investigate and take enforcement action on all motor vehicle collisions that occur within the City of Sultan, including those that occur on U.S.2. Our traffic enforcement program is designed to act both as a visible deterrent to people coming into town to commit criminal acts and to reduce potential collision causing errant driving behavior. Additionally we respond to all types of 911 calls, take reports of crimes, investigate criminal acts, write reports, and submit cases to the county prosecutor for charging and court presentation.

2007 Accomplishments:

In 2007 we lost 2 officers and dealt with a budget reduction mandate, and an injured officer, we were still able to provide a minimum one officer on duty 24/7.

We have hired 1 officer who came to us as lateral transfers from Bellevue which brings the funded patrol officer positions to 6 plus the Chief. The backgrounds and skills of the police officers are extraordinary and gives the City added dimensions and capabilities it's never had in the past.

As of October 31, 2007, the department has responded to over 8,700 calls for service and over 1,000 written case reports. The Department is on a pace to far exceed the response to calls in 2007.

A specific breakdown of dispatched events and activities for the past year will be forthcoming with the adopted budget:

1 - Total calls 8,700, average call load per officer 1,338 (6.5 officers) 204 Case reports written.

2 –Total Traffic calls and complaints 312, 120 accidents investigated 90 D.U.I. arrests.

3 - 475 Total assists to other law enforcement or related agencies.

4 – 244 Adult Criminal cases referred to County Prosecutor, 230 Adult cases charged.

5 – 16 Juvenile cases charged by Prosecutor.

6 – 170 Thefts, Burglaries, Vehicle prowls, and Shop lifting complaints

7 – 317 School events and related calls.

8 – Shut down 1 drug house operation

7 – Continue to promote our Community Policing philosophy and public outreach by encouraging Community and Block Watch projects, provide training and technical support when requested, and develop better public communication strategies and systems. Conduct at least 2 public meetings to obtain feedback and direction.

10 – Began the lengthy process, with Snohomish County, of removing a serious transient problem in the North Sky view area across the river from the city.

11 – Implemented a fleet management rotation system which should result in a major cost saving improvement for the city.

2008 Goals and Objectives:

1 - Up-grade or replace our in-car computers and modems.

2 – Obtain 3 new long rifles and a ballistic shield

3 – Upgrade our patrol car fleet by purchasing 2 used vehicles

4 – Maintain existing personnel levels and provide 24/7 pro-active community coverage and provide proper officer training and support.

5 – Continue to seek specialized grant funds to help off-set some equipment costs.

6 – Work with the Sultan School District, federal congressional people, and the city to fund an Officer in the school position.

7 – Continue to promote our Community Policing philosophy and public outreach by encouraging Community and Block Watch projects, provide training and technical support when requested, and develop better public communication strategies and systems. Conduct at least 2 public meetings to obtain feedback and direction.

2005 Actual	2006 Actual	2007 Adopted	2007 Estimated	Account	Description	FTE	2008 Requested	2008 Proposed	2008 Approved	2008 Adopted
				040	Law Enforcement					
				E10	Salaries and Wages					
644,228.31	606,297.32	565,000.00	0.00	521-20-100	Salaries and Wages	0.00	468,698.00	0.00	0.00	0.00
644,228.31	606,297.32	565,000.00	0.00		Salaries and Wages Totals:	0.00	468,698.00	0.00	0.00	0.00
				E20	Employee Benefits					
192,536.07	196,089.42	202,573.00	0.00	521-20-200	Benefits	0.00	179,425.00	0.00	0.00	0.00
21,220.10	13,626.70	17,300.00	0.00	521-20-210	Benefits - Disability Insuranc	0.00	19,860.00	0.00	0.00	0.00
4,143.04	14,214.96	10,000.00	0.00	521-20-220	Uniforms	0.00	6,800.00	0.00	0.00	0.00
0.00	3,722.11	3,450.00	0.00	521-20-230	Pre Employment Testing	0.00	3,400.00	0.00	0.00	0.00
217,899.21	227,653.19	233,323.00	0.00		Employee Benefits Totals:	0.00	209,485.00	0.00	0.00	0.00
				E30	Operating and Office Supply					
2,371.22	5,034.56	4,115.00	0.00	521-20-310	Operating Supplies	0.00	5,100.00	0.00	0.00	0.00
1,038.65	1,096.63	2,000.00	0.00	521-20-320	Office Supplies	0.00	3,000.00	0.00	0.00	0.00
375.00	512.36	2,500.00	0.00	521-20-350	Small Tools/Minor Equipment	0.00	1,750.00	0.00	0.00	0.00
20,875.73	20,987.78	27,000.00	0.00	521-20-360	Vehicle Operation/Maintenance	0.00	24,500.00	0.00	0.00	0.00
6,132.86	9,454.15	6,000.00	0.00	521-20-370	Vehicle Repair	0.00	5,400.00	0.00	0.00	0.00
11,835.12	12,689.27	3,000.00	0.00	521-20-380	Grant Programs	0.00	0.00	0.00	0.00	0.00
42,628.58	49,774.75	44,615.00	0.00		Operating and Office Supply Tota	0.00	39,750.00	0.00	0.00	0.00
				E40	Other Services and Charges					
5,204.66	11,082.92	160,000.00	0.00	521-20-410	Professional Services	0.00	70,000.00	0.00	0.00	0.00
8,639.93	12,499.84	14,000.00	0.00	521-20-420	Communication	0.00	6,000.00	0.00	0.00	0.00
4,131.76	3,883.39	8,000.00	0.00	521-20-430	Travel and Seminars	0.00	5,600.00	0.00	0.00	0.00
0.00	3,817.13	4,200.00	0.00	521-20-450	Rentals	0.00	6,000.00	0.00	0.00	0.00
13,945.29	21,237.00	21,874.00	0.00	521-20-460	Insurance	0.00	15,700.00	0.00	0.00	0.00
4,544.52	5,319.34	5,500.00	0.00	521-20-470	Utilities	0.00	6,000.00	0.00	0.00	0.00
1,555.16	3,087.49	2,100.00	0.00	521-20-480	Repair and Maintenance	0.00	3,500.00	0.00	0.00	0.00
2,336.01	1,440.70	1,415.00	0.00	521-20-490	Miscellaneous	0.00	2,500.00	0.00	0.00	0.00
0.00	1,000.00	0.00	0.00	521-78-461	Payment of Judgements and Sett	0.00	0.00	0.00	0.00	0.00
40,357.33	63,367.81	217,089.00	0.00		Other Services and Charges Totals:	0.00	115,300.00	0.00	0.00	0.00
				E50	Intergovernmental Services					
43,305.00	50,685.51	60,553.00	0.00	521-20-500	Intergovernmental - SNOPAC	0.00	71,000.00	0.00	0.00	0.00
933.00	966.00	966.00	0.00	521-20-510	Intergovernmental - Drug Task	0.00	1,000.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	521-20-520	Vehicle Payment - Interfund Lo	0.00	0.00	0.00	0.00	0.00
195.00	243.00	325.00	0.00	521-20-530	Water Service Interfund	0.00	195.00	0.00	0.00	0.00

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2005 Actual	2006 Actual	2007 Adopted	2007 Estimated	Account	Description	FTE	2008 Requested	2008 Proposed	2008 Approved	2008 Adopted
44,433.00	51,894.51	61,844.00	0.00		Intergovernmental Services Totals:	0.00	72,195.00	0.00	0.00	0.00
				E60	Capital Outlays					
10,798.75	0.00	7,400.00	0.00	521-20-640	Capital Outlay - Equipment	0.00	0.00	0.00	0.00	0.00
10,798.75	0.00	7,400.00	0.00		Capital Outlays Totals:	0.00	0.00	0.00	0.00	0.00
1,000,345.18	998,987.58	1,129,271.00	0.00		EXPENDITURES TOTALS:	0.00	905,428.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		DEPT REVENUES	0.00	0.00	0.00	0.00	0.00
1,000,345.18	998,987.58	1,129,271.00	0.00		DEPT EXPENSES	0.00	905,428.00	0.00	0.00	0.00
(1,000,345.18)	(998,987.58)	(1,129,271.00)	0.00		Law Enforcement Totals:	0.00	(905,428.00)	0.00	0.00	0.00

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2005 Actual	2006 Actual	2007 Adopted	2007 Estimated	Account	Description	FTE	2008 Requested	2008 Proposed	2008 Approved	2008 Adopted
				045	Law Enforcment Agency Fees					
				E40	Other Services and Charges					
14,400.00	14,555.55	18,000.00	0.00	521-90-411	Professional Service - Court A	0.00	20,400.00	0.00	0.00	0.00
22,939.02	15,883.54	20,000.00	0.00	521-90-412	Professional Services - Prosec	0.00	24,000.00	0.00	0.00	0.00
34,337.17	40,331.09	35,000.00	0.00	521-90-491	Miscellaneous - Court Filing F	0.00	35,000.00	0.00	0.00	0.00
186,018.57	68,235.34	160,000.00	0.00	521-90-492	Miscellaneous - Jail Fees	0.00	100,000.00	0.00	0.00	0.00
257,694.76	139,005.52	233,000.00	0.00		Other Services and Charges Totals:	0.00	179,400.00	0.00	0.00	0.00
				E50	Intergovernmental Services					
0.00	0.00	0.00	0.00	521-90-500	State Violation Remittance	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		Intergovernmental Services Totals:	0.00	0.00	0.00	0.00	0.00
257,694.76	139,005.52	233,000.00	0.00		EXPENDITURES TOTALS:	0.00	179,400.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		DEPT REVENUES	0.00	0.00	0.00	0.00	0.00
257,694.76	139,005.52	233,000.00	0.00		DEPT EXPENSES	0.00	179,400.00	0.00	0.00	0.00
(257,694.76)	(139,005.52)	(233,000.00)	0.00		Law Enforcment Agency Fees Tot	0.00	(179,400.00)	0.00	0.00	0.00

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2005 Actual	2006 Actual	2007 Adopted	2007 Estimated	Account	Description	FTE	2008 Requested	2008 Proposed	2008 Approved	2008 Adopted
				050	Emergency Services					
				E30	Operating and Office Supply					
120.23	452.70	500.00	0.00	525-50-310	Operating Supplies	0.00	0.00	0.00	0.00	0.00
120.23	452.70	500.00	0.00		Operating and Office Supply Tota	0.00	0.00	0.00	0.00	0.00
				E40	Other Services and Charges					
0.00	0.00	0.00	0.00	525-50-420	Communication	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	525-50-430	Travel and Seminars	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	525-50-480	Repair and Maintenance	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		Other Services and Charges Totals:	0.00	0.00	0.00	0.00	0.00
				E50	Intergovernmental Services					
1,013.08	1,002.74	700.00	0.00	525-10-500	Department of Emergency Mgmt	0.00	1,005.00	0.00	0.00	0.00
1,013.08	1,002.74	700.00	0.00		Intergovernmental Services Totals:	0.00	1,005.00	0.00	0.00	0.00
1,133.31	1,455.44	1,200.00	0.00		EXPENDITURES TOTALS:	0.00	1,005.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		DEPT REVENUES	0.00	0.00	0.00	0.00	0.00
1,133.31	1,455.44	1,200.00	0.00		DEPT EXPENSES	0.00	1,005.00	0.00	0.00	0.00
(1,133.31)	(1,455.44)	(1,200.00)	0.00		Emergency Services Totals:	0.00	(1,005.00)	0.00	0.00	0.00

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2005 Actual	2006 Actual	2007 Adopted	2007 Estimated	Account	Description	FTE	2008 Requested	2008 Proposed	2008 Approved	2008 Adopted
				055	Miscellaneous Services					
				E50	Intergovernmental Services					
0.00	0.00	0.00	0.00	531-70-500	Air Pollution	0.00	428.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		Intergovernmental Services Totals:	0.00	428.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		EXPENDITURES TOTALS:	0.00	428.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		DEPT REVENUES	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		DEPT EXPENSES	0.00	428.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		Miscellaneous Services Totals:	0.00	(428.00)	0.00	0.00	0.00

b-22

2005 Actual	2006 Actual	2007 Adopted	2007 Estimated	Account	Description	FTE	2008 Requested	2008 Proposed	2008 Approved	2008 Adopted
				060	Code Enforcement					
				E10	Salaries and Wages					
0.00	0.00	8,754.00	0.00	539-30-100	Salaries and Wages	0.00	18,540.00	0.00	0.00	0.00
0.00	0.00	8,754.00	0.00		Salaries and Wages Totals:	0.00	18,540.00	0.00	0.00	0.00
				E20	Employee Benefits					
0.00	0.00	1,354.00	0.00	539-30-200	Benefits	0.00	6,610.00	0.00	0.00	0.00
0.00	0.00	1,354.00	0.00		Employee Benefits Totals:	0.00	6,610.00	0.00	0.00	0.00
				E30	Operating and Office Supply					
0.00	99.07	0.00	0.00	539-30-310	Office/Operating Supplies	0.00	500.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	539-30-360	Vehicle Operation/Maintenance	0.00	600.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	539-30-370	Vehicle Repair	0.00	0.00	0.00	0.00	0.00
0.00	99.07	0.00	0.00		Operating and Office Supply Tota	0.00	1,100.00	0.00	0.00	0.00
				E40	Other Services and Charges					
200.00	3,450.00	1,700.00	0.00	539-30-410	Professional Services	0.00	5,000.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	539-30-430	Travel and Seminars	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	539-30-460	Insurance	0.00	0.00	0.00	0.00	0.00
200.00	3,450.00	1,700.00	0.00		Other Services and Charges Totals:	0.00	5,000.00	0.00	0.00	0.00
				E60	Capital Outlays					
0.00	0.00	0.00	0.00	539-30-640	Capital Outlay - Equipment	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		Capital Outlays Totals:	0.00	0.00	0.00	0.00	0.00
200.00	3,549.07	11,808.00	0.00		EXPENDITURES TOTALS:	0.00	31,250.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		DEPT REVENUES	0.00	0.00	0.00	0.00	0.00
200.00	3,549.07	11,808.00	0.00		DEPT EXPENSES	0.00	31,250.00	0.00	0.00	0.00
(200.00)	(3,549.07)	(11,808.00)	0.00		Code Enforcement Totals:	0.00	(31,250.00)	0.00	0.00	0.00

D-23

Civil Service
2008 Budget Request

Regular Civil Service Meeting
November 8, 2007

Present: Cindy Broughton, Perry McPherson, Interim Chief of Police Larry Marshall, and Interim Secretary Donna Murphy. Absent: Paul George

The meeting was called to order by Chairperson Cindy Broughton at 6:39 PM.

ACTION ITEMS:

Minutes of the October 15, 2007 meeting
MOTION: Commissioner McPherson moved to approve the minutes of October 15, 2007. Motion seconded by Chairperson Broughton. All ayes, motion carried.

2007 Budget Amendment Request
There are still "unknown costs" that must be determined before the Commission can provide a 2007 Budget Amendment Request to City Council. Chairperson Broughton will contact Judge Bibb's office to determine the location of the Pepperelle Hearing and attempt to hold the hearing at a location where there is no charge for the use of the room. Interim Secretary Murphy will provide an estimate on the cost of the Court Reporter and resulting transcript.

*Chairperson Broughton will confirm the dates of the hearing
*Chairperson Broughton will attempt to get an estimate on the cost of Judge Bibb's Findings and Conclusions.

No Action was taken on the 2007 Budget Amendment Request.

Court Reporter
The commission reviewed the four (4) proposals received from Court Reporting Companies.
MOTION: Commissioner McPherson moved to use BMA Reporters for the Pepperelle Hearing. Motion seconded by Chairperson Broughton. All ayes, motion carried. Interim Secretary Murphy will contact BMA Reporters to secure for the hearing and secure a cost estimate for their services and resulting transcript.

Interim Secretary Murphy's October Invoice
MOTION: Commissioner McPherson moved to accept Interim Murphy's invoice for the month of October in the amount of $425 for 17 hours of service. Motion seconded by Chairperson Broughton. All ayes, motion carried.

2008 Budget Request
MOTION: Commissioner McPherson moved to adopt the following 2008 Budget Request for City Council approval:
Hire Two Officers

Testing and Hiring Costs			
Public Safety Testing Co.		$ 500	
Oral Board	$ 500 each	$ 1,000	
Psy/Poly/Med	$ 700 each	$ 1,400	
Meet & Greet	$ 200 each	$ 400	
Background	$1,000 each	$ 2,000	
Civil Service Conference:		$ 170	Accommodations: $120
Secretarial Services:		$ 5,000	

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Anticipated legal fees:	$ 5,000
TOTAL	$15,590

Motion seconded by Chairperson Broughton. All ayes, motion carried.

DISCUSSION

Application For Entry Level Officer Position

The Civil Service Commission received an application for an Entry Level Police Officer position and the Commission directed Interim Secretary Murphy to contact the individual and direct them to Public Safety Testing.

RECESS

The Commission recessed at 7:20 to the City Council meeting.

RECONVENE

The Commission reconvened at 8:35 PM and directed Interim Secretary Murphy to distribute the applications for Police Chief to the Commission at her earliest convenience. The Commission will then set a Special Meeting to review the applications before the regular December 17, 2007 meeting.

ADJOURN

MOTION: Commissioner McPherson moved to adjourn the meeting at 8:37 PM. Motion seconded by Chairperson Broughton. All ayes, motion carried.

Cindy Broughton – Chairperson

Donna Murphy - Secretary

2005 Actual	2006 Actual	2007 Adopted	2007 Estimated	Account	Description	FTE	2008 Requested	2008 Proposed	2008 Approved	2008 Adopted
				030	Civil Service					
				E30	Operating and Office Supply					
35.19	128.71	150.00	0.00	516-10-310	Office Supplies	0.00	150.00	0.00	0.00	0.00
35.19	128.71	150.00	0.00		Operating and Office Supply Tota	0.00	150.00	0.00	0.00	0.00
				E40	Other Services and Charges					
0.00	255.25	5,000.00	0.00	516-10-410	Professional Services	0.00	15,300.00	0.00	0.00	0.00
0.00	57.65	0.00	0.00	516-10-430	Travel and Seminars	0.00	300.00	0.00	0.00	0.00
113.00	281.31	500.00	0.00	516-10-440	Advertising and Legal Notices	0.00	500.00	0.00	0.00	0.00
113.00	594.21	5,500.00	0.00		Other Services and Charges Totals:	0.00	16,100.00	0.00	0.00	0.00
148.19	722.92	5,650.00	0.00		EXPENDITURES TOTALS:	0.00	16,250.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		DEPT REVENUES	0.00	0.00	0.00	0.00	0.00
148.19	722.92	5,650.00	0.00		DEPT EXPENSES	0.00	16,250.00	0.00	0.00	0.00
(148.19)	(722.92)	(5,650.00)	0.00		Civil Service Totals:	0.00	(16,250.00)	0.00	0.00	0.00

D-26

CITY OF SULTAN
COMMUNITY DEVELOPMENT SUMMARY

The Community Development Department coordinates all planning and land use activities, environmental, engineering functions and building permit activities within the City. The Department implements the goals and policies of the Comprehensive Plan and associated Development regulations, International Building code and Engineering Design Standards and regulations.

2007 ACCOMPLISHMENTS

- Completed the Update and revisions to the Comprehensive Plan necessary to be compliant with the Growth Management Act. Draft Plan currently out for Supplemental Environmental Impact Statement (SEIS) comments. Anticipate adoption of final plan in December of 2008.

- Completed the Adoption of the new Shoreline Master Program (SMP). Plan and required documentation (checklist) submitted to Department of Ecology (DOE) for final approval.

- Update the Development Regulations. Update in process and will be refined based on recommendations of Comprehensive Plan update currently under review. Revision to PUD and sign ordinance are under review.

- Revised and Updated the Hearing Examiner Ordinance. The final draft of revisions as recommended by the City Council, are being finalized.

- Refine and Update the Comprehensive Plan Annual Amendment and Docketing process. Draft document in process.

- Fill the new Associate Planner Position deferred based on budget restraints.

- Implement the Springbrook Building and Land Use Permit System. This is currently underway with upgrade of Building Permit module to include our application requirements.

- Continued to coordinate the review and approval of development projects throughout the year.

- Nine Land Use Applications totaling 143 new single family lots and 3 commercial developments were reviewed in 2007.

ENGINEERING DEPARTMENT

- Coordinate the review and inspection of 6 new development projects within the City.
- 4 residential , 2 commercial, and 2 park project were reviewed .
- Complete plans and specifications for:
  1. 2nd Street Improvements, Main to Birch
     Project expanded (Phase 1 and 2) and deferred to 2008;
  2. Lighted crosswalk installation – two locations;
     Completion Scheduled for 2008
  3. Widening of Sultan Basin Road between Timber Ridge and re-alignment project;
  4. Project Bid in 2007 and will be redesigned and re-bid in 2008 to reduce costs.
  5. Asphalt overlay of Sultan Basin Road to complete street from Timber Ridge to Denali Ridge
  6. Will be bid in 2008 after widening project.

- Complete City-wide Inflow and Infiltration Study, including flow recording and recommendations for smoke testing, manhole repairs and possible sewer line replacement. Underway, 4 recorders in place. Project will continue next year.
- Coordinate activities of consultant in preparation of Engineering Report for new eastside reservoir, booster station and transmission lines.
- Project deferred to 2008
- Completed Skate Board Park Plans and Specifications

BUILDING DEPARTMENT

- Issue Building Permits for an estimated seventy (70) new single family units. Building permits were issued for 30 residential units and 3 for commercial projects.

- Recertify the City of Sultan in the National Flood Insurance Program Community Rating System. Application and supporting Information has been submitted for recertification and we are currently awaiting response on any change in rating.

- Continue working with flood damaged property owners and FEMA and the SBA to mitigate future flood damages in the City. Four property owners benefited from the program and elevated their homes.

- Continue working with Snohomish County and FEMA on the upcoming Digital Flood Insurance Rate Map

- Complete adoption of new Property Maintenance Code. Code reviewed by Community Development Committee and Planning Board. Staff will begin public out reach program on draft code.

2008 GOALS

COMMUNITY DEVELOPMENT

- Complete the Update and revisions to the Comprehensive Plan necessary to be compliant with the Growth Management Act
- Coordinated the development and adoption of Economic Development Plan
- Update the Development Regulations
- Finalize the Update to the Hearing Examiner Ordinance/Quasi-Judicial and legislative Procedures
- Refine and Update the Comprehensive Plan Annual Amendment and Docketing process.
- Continue park and open land acquisitions
- Implement the Springbrook Building and Land Use Permit System
- Continue to coordinate the review and approval of development projects through the year.

ENGINEERING DEPARTMENT

- Coordinate the review and inspection of new development projects within the City.
- Complete plans and specifications for:
  1. 2nd Street Improvements, Main to Birch;
  2. Widening of Sultan Basin Road between Timber Ridge and re-alignment project;
  3. Asphalt overlay of Sultan Basin Road to complete street from Timber Ridge to Denali Ridge
- Complete City-wide Inflow and Infiltration Study, including flow recording and recommendations for smoke testing, manhole repairs and possible sewer line replacement.
- Coordinate activities of consultant in preparation of Engineering Report for new eastside reservoir, booster station and transmission lines.
- Complete improvement to Skate Board Park.

BUILDING DEPARTMENT

- Issue Building Permits for an estimated thirty five (35) new single family units
- Implement the Springbrook Permit module
- Continue working with flood damaged property owners and FEMA and the SBA to mitigate future flood damages in the City
- Continue working with Snohomish County and FEMA on the upcoming Digital Flood Insurance Rate Map
- Complete adoption of new Property Maintenance Code

2005 Actual	2006 Actual	2007 Adopted	2007 Estimated	Account	Description	FTE	2008 Requested	2008 Proposed	2008 Approved	2008 Adopted
				065	Planning and Development					
				E10	Salaries and Wages					
31,219.02	69,179.90	56,387.00	0.00	558-60-100	Salaries and Wages	0.00	57,590.00	0.00	0.00	0.00
31,219.02	69,179.90	56,387.00	0.00		Salaries and Wages Totals:	0.00	57,590.00	0.00	0.00	0.00
				E20	Employee Benefits					
8,020.05	14,998.32	18,005.00	0.00	558-60-200	Benefits	0.00	19,475.00	0.00	0.00	0.00
8,020.05	14,998.32	18,005.00	0.00		Employee Benefits Totals:	0.00	19,475.00	0.00	0.00	0.00
				E30	Operating and Office Supply					
1,514.50	3,279.10	3,000.00	0.00	558-60-310	Office/Operating Supplies	0.00	2,000.00	0.00	0.00	0.00
0.00	95.70	0.00	0.00	558-60-340	Books and Periodicals	0.00	200.00	0.00	0.00	0.00
0.00	0.00	200.00	0.00	558-60-341	PB Books and Periodicals	0.00	500.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	558-60-350	Small Tools/Minor Equipment	0.00	0.00	0.00	0.00	0.00
46,964.54	0.00	15,500.00	0.00	558-60-380	GMA Planning Grants	0.00	0.00	0.00	0.00	0.00
48,479.04	3,374.80	18,700.00	0.00		Operating and Office Supply Tota	0.00	2,700.00	0.00	0.00	0.00
				E40	Other Services and Charges					
7,149.00	11,236.72	7,500.00	0.00	558-60-411	Hearing Examiner Service	0.00	12,000.00	0.00	0.00	0.00
36,895.36	33,516.99	94,714.00	0.00	558-60-412	Professional Services	0.00	115,000.00	0.00	0.00	0.00
698.77	1,466.94	1,500.00	0.00	558-60-420	Communication	0.00	3,500.00	0.00	0.00	0.00
243.86	519.00	1,200.00	0.00	558-60-430	Travel and Seminars	0.00	600.00	0.00	0.00	0.00
0.00	0.00	2,200.00	0.00	558-60-431	PB Travel and Seminars	0.00	600.00	0.00	0.00	0.00
2,416.70	3,589.05	3,500.00	0.00	558-60-440	Advertising and Legal Notices	0.00	4,000.00	0.00	0.00	0.00
1,328.31	1,678.77	1,000.00	0.00	558-60-490	Miscellaneous	0.00	2,500.00	0.00	0.00	0.00
48,732.00	52,007.47	111,614.00	0.00		Other Services and Charges Totals:	0.00	138,200.00	0.00	0.00	0.00
				E60	Capital Outlays					
3,441.83	6,565.96	1,500.00	0.00	558-60-640	Capital Outlay - Equipment	0.00	1,500.00	0.00	0.00	0.00
3,441.83	6,565.96	1,500.00	0.00		Capital Outlays Totals:	0.00	1,500.00	0.00	0.00	0.00
139,891.94	146,126.45	206,206.00	0.00		EXPENDITURES TOTALS:	0.00	219,465.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		DEPT REVENUES	0.00	0.00	0.00	0.00	0.00
139,891.94	146,126.45	206,206.00	0.00		DEPT EXPENSES	0.00	219,465.00	0.00	0.00	0.00
(139,891.94)	(146,126.45)	(206,206.00)	0.00		Planning and Development Totals:	0.00	(219,465.00)	0.00	0.00	0.00

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2005 Actual	2006 Actual	2007 Adopted	2007 Estimated	Account	Description	FTE	2008 Requested	2008 Proposed	2008 Approved	2008 Adopted
				070	Building and Community Dev.					
				E10	Salaries and Wages					
64,741.37	81,118.19	58,132.00	0.00	559-60-100	Salaries and Wages	0.00	57,180.00	0.00	0.00	0.00
64,741.37	81,118.19	58,132.00	0.00		Salaries and Wages Totals:	0.00	57,180.00	0.00	0.00	0.00
				E20	Employee Benefits					
23,101.44	26,201.06	21,929.00	0.00	559-60-200	Benefits	0.00	15,800.00	0.00	0.00	0.00
23,101.44	26,201.06	21,929.00	0.00		Employee Benefits Totals:	0.00	15,800.00	0.00	0.00	0.00
				E30	Operating and Office Supply					
1,709.88	1,825.51	845.00	0.00	559-60-310	Operating Supplies	0.00	3,500.00	0.00	0.00	0.00
410.85	0.00	650.00	0.00	559-60-340	Books and Periodicals	0.00	650.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	559-60-341	PB Books and Periodical	0.00	0.00	0.00	0.00	0.00
49.99	0.00	450.00	0.00	559-60-350	Small Tools/Minor Equipment	0.00	300.00	0.00	0.00	0.00
0.00	12.13	450.00	0.00	559-60-360	Vehicle Operation/Maintenance	0.00	1,000.00	0.00	0.00	0.00
2,170.72	1,837.64	2,395.00	0.00		Operating and Office Supply Tota	0.00	5,450.00	0.00	0.00	0.00
				E40	Other Services and Charges					
285.00	3,582.07	0.00	0.00	559-60-410	Professional Services	0.00	5,000.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	559-60-411	Flood Mitigation Study Grant	0.00	0.00	0.00	0.00	0.00
350.28	717.93	200.00	0.00	559-60-420	Communication	0.00	1,000.00	0.00	0.00	0.00
1,377.37	1,845.77	1,800.00	0.00	559-60-430	Travel and Seminars	0.00	1,000.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	559-60-431	PB Travel and Seminars	0.00	0.00	0.00	0.00	0.00
0.00	1,335.40	1,375.00	0.00	559-60-460	Insurance	0.00	500.00	0.00	0.00	0.00
0.00	261.65	0.00	0.00	559-60-480	Repair and Maintenance	0.00	0.00	0.00	0.00	0.00
653.10	1,115.68	450.00	0.00	559-60-490	Miscellaneous	0.00	450.00	0.00	0.00	0.00
2,665.75	8,858.50	3,825.00	0.00		Other Services and Charges Totals:	0.00	7,950.00	0.00	0.00	0.00
				E60	Capital Outlays					
0.00	0.00	0.00	0.00	559-60-630	Hazard Mitigation Buyout Progr	0.00	0.00	0.00	0.00	0.00
2,766.73	2,200.00	7,000.00	0.00	559-60-640	Capital Outlay - Equipment	0.00	8,900.00	0.00	0.00	0.00
2,766.73	2,200.00	7,000.00	0.00		Capital Outlays Totals:	0.00	8,900.00	0.00	0.00	0.00
95,446.01	120,215.39	93,281.00	0.00		EXPENDITURES TOTALS:	0.00	95,280.00	0.00	0.00	0.00

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2005 Actual	2006 Actual	2007 Adopted	2007 Estimated	Account	Description	FTE	2008 Requested	2008 Proposed	2008 Approved	2008 Adopted
0.00	0.00	0.00	0.00		DEPT REVENUES	0.00	0.00	0.00	0.00	0.00
95,446.01	120,215.39	93,281.00	0.00		DEPT EXPENSES	0.00	95,280.00	0.00	0.00	0.00
(95,446.01)	(120,215.39)	(93,281.00)	0.00		Building and Community Dev. To	0.00	(95,280.00)	0.00	0.00	0.00

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CITY OF SULTAN
PUBLIC WORKS DEPARTMENT SUMMARY

We are committed to serving the citizens of Sultan in an efficient and professional manner in cooperation with all City departments and the citizens of Sultan, using our knowledge and resources to our full potential while maintaining quality workmanship.

Public Works Summary

The Public Works Department serves the citizens of Sultan with a wide variety of services, as well as being an integral part of Sultan governmental offices. Continuing to work with community volunteers is an intrinsic part of the Great City of Sultan. The sub-divisions within Public Works operation and maintenance are as follows:

Streets
In 2007, the City realized budget shortfalls cutting the street budget to minimal expenditures for the fourth quarter of the year. 2008 continues as a budget crisis in the street fund, the Public Works department has trimmed the budget for this sub-division to include streetlights, insurance, and minimal maintenance including purchase of some street signs.

Parks
In the coming year of 2008, the City budget reflects no maintenance and operation budget for the many parks the City owns. The City of Sultan is a community of dedicated people both within the government and in the support community. City staff has been working on a volunteer program to allow the Sultan Community to help maintain the parks and streetscapes in the City. Staff has spoken with the School District, Little League, Church volunteers and other Youth Groups to help with field and trail maintenance.

Building Maintenance
The Community Center, Visitor Information Center, Police Station, Public Works Field Buildings, Wastewater Treatment Plant, Water Treatment Plant and the Park Facility Buildings are the buildings the City of Sultan is responsible for maintaining. The City currently pays for the maintenance of these structures from Water, Street, Sewer, and General Funds.

Enterprise Funds
Custodial services have been absorbed by existing staff. The library and city hall restrooms are maintained by contract with the library district. This will increase the city's library services contract.

Cemetery
Continuing to maintain Sultan's beautiful cemetery is an important goal for the staff of Sultan by the addition of niche wall/columns and new signage will be an asset to the Sultan community. Cemetery services are funded by lots sales, burial and liner fees and investment interest from the endowment care fund.

Garbage
With the forecast of approximately 35 new homes being occupied within the City of Sultan along the Sultan Basin Road in 2008, the garbage crew will need to work efficiently and smart to continue the high quality of service the existing citizens have come to expect. 2008 may be the year garbage route service extends into the fourth day of the week. An additional public works crew member for garbage collection may be needed to serve new residences. This has not been budgeted in 2008 pending verification of future needs.

Wastewater
Continue with the design of the MBR Treatment Plant as the Council approved in the 2007 Engineering Report also approved by Department of Ecology.

The National Pollution Discharge Elimination System (NPDES) No. WA-002330-2 requires continued monitoring of the Wastewater Treatment Plant Effluent Outfall into the Skykomish River for metals, temperature, pH, turbidity, suspended solids and fecal coli form. The Wastewater Treatment Plant uses Ultra-Violent Lights for disinfection, which minimizes pollutants being discharged in the receiving water.

Sultan's existing plant capacity is operating between 35% in the dry season and 70% in the wet season, with continued work on the infill and infiltration study, the wet season operating capacity will incline allowing build out of infill and commercial properties in the City of Sultan.

Sewer rate increases in 2007 will be effective January 1, 2008.

Drinking Water
The City of Sultan owns its own watershed in Township 28, Section 16, Range 8 East. The impound is spring fed with a small concrete dam creating Lake 16. The intake at the dam is two miles north of the Water Treatment Plant on 124th Ave. SE.

The two dedicated staff in the Water System are working on Cross Connection Control, Fire Hydrant O & M, Valve Management Programs as part of a well maintained Water System to serve the citizens' of Sultan.

Storm Water
With the formation of this utility, citizens will enjoy quality control of the service the Storm Water Utility will bring to the City. Improving partnerships through public outreach and education.

2007 ACCOMPLISHMENTS

- Revitalizing the Reese and Sportsman Parks, using a Community Development Block Grant (CDBG) Enhancing the fields and shelters while proving safer river access at Reese Park in addition to lighting the fields, restore the restrooms and add spectator bleachers. Provide a new roof, a stove, water and electricity to the shelter at Sportsman's Park.

- Storm Water Utility formation was started in 2007 with a citizen committee, public hearings, and public outreach. Determining Equivalent Residential Unit (ERU) to calculate the fee schedule for this new Utility.

- Effective October 8, 2007 the City will have on board a new utility worker to replace a worker that retired and moved to Eastern Washington.

- Started the design of a new Membrane Bio-Reactor (MBR) Wastewater Treatment Plant with the procurement contract for the MBR equipment completed.

- The Water Department installed electronic read Water meters for the County Residents and on all commercial accounts.

- Completed Sewer Monthly Rate and General Facility Charges Study.

- Successful partnership with the Boys and Girls Club of Sultan to paint the two buildings they occupy at 705 First Street.

- Continue improving the Cross Connection Program in the City of Sultan.

- May 2007 Animal Control was made a reality once again, animal control is a much needed service for the animals and their owners, and has proven instrumental in addressing and resolving control issues.

- Flood response in November 2006 – Sand bags were provided and retrieved for the citizens along with barricades being erected. Emergency response coordination.

- There were nine (9) full burials and seven (7) ash internments at the Sultan Cemetery.

- Sewer Rates Study was completed. There was a monthly base rate increase and connection fee increase.

- Parking Resolution 07-20 was adopted.

- Wood debris recycling program was initiated with Snohomish County Solid Waste and Puget Sound Clean Air Agency in partnership with Fire District 5.

- Watershed thinning contract was approved by Council.

- Purchased 2 new trucks for the water department and public works. Replaced worn stock.

2008 GOALS

- Lead a well equipped and effective staff in serving the City of Sultan. As the City continues to grow and develop, so will the Public Works Department in providing services in a professional manner.

- Complete the formation of the Storm Water Utility by collecting revenue to hire staff and purchase needed equipment to better serve the citizens of Sultan.

- Evaluate the Garbage Route to better serve the Public.

- Construct the niche wall for ash internments at Sultan Cemetery.

- Install new signage at the Sultan Cemetery.

- Contract with an outside source for open and close of graves (this would be a pass through cost).

- Complete the design of the MBR Plant at the WWTP Site.

- Add one full time employee at the Wastewater Treatment Plant. Currently on Public Works field Crew an employee, on his own time, has become state certified in Wastewater Treatment.

- Write specification for a Vactor Truck that will be used by the Stormwater, Sewer and Water Divisions. Estimated cost for a truck is $250,000 - $300,000.

- Complete the equipment design of the Skate Park and install Phase I of the equipment.

- Purchase two new trucks, 4-wheel drive for the water department and a light duty truck to replace another 1989 F-150 for the Utility Field Crew from the CR Equipment Fund which is included in the 2008 budget.

- Revitalize the street signs through out the City, replacing or washing the signs as well as paint the posts, this could be a partnership between volunteers and City Staff.

- Water Utility Rate Study.

- Install electronic water meters in the residential area of the City continuing to install the new electronic meters in new subdivisions.

- Develop and implement a Valve Exercising Program in the Sultan Water System.

- Develop and implement a Fire Hydrant operation and maintenance program in the Sultan Water System.

- Continue monitoring and eliminating Inflow and Infiltration (I & I) in the Sewer and Storm Systems.

- Water/Sewer Sultan River Crossing Engineering and Surveying completed.

- Continue working to develop a financially sound funding source(s) for the Wastewater Treatment Plant design and construction.

- Work towards a Public Works shop master plan including a feasibility study for relocation to a more centralized location in the industrial area.

- Continue improving the Cross Connection Control Program under the operation of the Water Treatment Plant Operator purview.

- Complete a Water General Facility Charge and Rate Study to help cover cost of improvements to the existing system to better serve the city's customers.

2005 Actual	2006 Actual	2007 Adopted	2007 Estimated	Account	Description	FTE	2008 Requested	2008 Proposed	2008 Approved	2008 Adopted
				085	Parks and Recreation					
				E10	Salaries and Wages					
39,857.83	39,953.74	19,351.00	0.00	576-80-100	Salaries and Wages	0.00	15,000.00	0.00	0.00	0.00
39,857.83	39,953.74	19,351.00	0.00		Salaries and Wages Totals:	0.00	15,000.00	0.00	0.00	0.00
				E20	Employee Benefits					
13,222.16	12,164.96	7,574.00	0.00	576-80-200	Benefits	0.00	2,000.00	0.00	0.00	0.00
436.47	425.80	700.00	0.00	576-80-220	Uniforms	0.00	0.00	0.00	0.00	0.00
13,658.63	12,590.76	8,274.00	0.00		Employee Benefits Totals:	0.00	2,000.00	0.00	0.00	0.00
				E30	Operating and Office Supply					
6,778.60	6,312.77	1,400.00	0.00	576-80-310	Office/Operating Supplies	0.00	3,000.00	0.00	0.00	0.00
0.00	300.95	100.00	0.00	576-80-320	Office Supplies	0.00	3,000.00	0.00	0.00	0.00
1,232.74	31.48	500.00	0.00	576-80-350	Small Tools/Minor Equipment	0.00	0.00	0.00	0.00	0.00
2,455.82	1,906.45	1,500.00	0.00	576-80-360	Vehicle Operation/Maintenance	0.00	500.00	0.00	0.00	0.00
0.00	463.47	400.00	0.00	576-80-370	Vehicle Repair	0.00	500.00	0.00	0.00	0.00
10,467.16	9,015.12	3,900.00	0.00		Operating and Office Supply Tota	0.00	7,000.00	0.00	0.00	0.00
				E40	Other Services and Charges					
0.00	0.00	0.00	0.00	576-80-410	Professional Services	0.00	0.00	0.00	0.00	0.00
0.00	303.73	500.00	0.00	576-80-420	Communication	0.00	0.00	0.00	0.00	0.00
0.00	15.00	0.00	0.00	576-80-430	Travel and Seminars	0.00	0.00	0.00	0.00	0.00
8,076.12	3,810.40	2,400.00	0.00	576-80-450	Rentals	0.00	0.00	0.00	0.00	0.00
4,964.00	2,615.40	2,800.00	0.00	576-80-460	Insurance	0.00	620.00	0.00	0.00	0.00
1,982.09	1,505.82	2,500.00	0.00	576-80-470	Utilities	0.00	1,000.00	0.00	0.00	0.00
174.50	725.19	1,000.00	0.00	576-80-480	Repair and Maintenance	0.00	3,000.00	0.00	0.00	0.00
259.51	207.70	200.00	0.00	576-80-490	Miscellaneous	0.00	0.00	0.00	0.00	0.00
15,456.22	9,183.24	9,400.00	0.00		Other Services and Charges Totals:	0.00	4,620.00	0.00	0.00	0.00
				E60	Capital Outlays					
0.00	0.00	0.00	0.00	576-80-630	Capital Outlay - Improvements	0.00	0.00	0.00	0.00	0.00
2,280.90	0.00	4,500.00	0.00	576-80-640	Capital Outlay - Equipment	0.00	0.00	0.00	0.00	0.00
2,280.90	0.00	4,500.00	0.00		Capital Outlays Totals:	0.00	0.00	0.00	0.00	0.00
				E70	Debt Service - Principal					
37,300.00	21,000.00	0.00	0.00	581-20-780	Interfund Loan Payment Issued	0.00	0.00	0.00	0.00	0.00
37,300.00	21,000.00	0.00	0.00		Debt Service - Principal Totals:	0.00	0.00	0.00	0.00	0.00

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2005 Actual	2006 Actual	2007 Adopted	2007 Estimated	Account	Description	FTE	2008 Requested	2008 Proposed	2008 Approved	2008 Adopted
				E80	Debt Service - Interest					
1,234.00	5,577.00	0.00	0.00	592-22-820	Interfund Interest Payment Iss	0.00	0.00	0.00	0.00	0.00
1,234.00	5,577.00	0.00	0.00		Debt Service - Interest Totals:	0.00	0.00	0.00	0.00	0.00
				E90	Interfund Services					
0.00	2,000.00	2,500.00	0.00	597-55-000	Operating Transfer Out	0.00	0.00	0.00	0.00	0.00
0.00	2,000.00	2,500.00	0.00		Interfund Services Totals:	0.00	0.00	0.00	0.00	0.00
120,254.74	99,319.86	47,925.00	0.00		EXPENDITURES TOTALS:	0.00	28,620.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		DEPT REVENUES	0.00	0.00	0.00	0.00	0.00
120,254.74	99,319.86	47,925.00	0.00		DEPT EXPENSES	0.00	28,620.00	0.00	0.00	0.00
(120,254.74)	(99,319.86)	(47,925.00)	0.00		Parks and Recreation Totals:	0.00	(28,620.00)	0.00	0.00	0.00

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General Ledger
Budget Analysis Report

User: laura
Printed: 11/13/07 - 04:26PM
Fiscal Year: 2008

2005 Actual	2006 Actual	2007 Adopted	2007 Estimated	Account	Description	FTE	2008 Requested	2008 Proposed	2008 Approved	2008 Adopted
				101	STREET FUND					
				R01	Beginning Fund Balance					
50,160.73	29,431.41	0.00	0.00	308-10-000	Beginning Fund Balance	0.00	0.00	0.00	0.00	0.00
50,160.73	29,431.41	0.00	0.00		Beginning Fund Balance Totals:	0.00	0.00	0.00	0.00	0.00
				R10	Taxes					
66,876.61	69,613.81	70,000.00	0.00	311-10-000	Real and Personal Property Tax	0.00	70,000.00	0.00	0.00	0.00
48,845.40	50,989.94	58,350.00	0.00	316-41-000	B & O Electric	0.00	54,024.00	0.00	0.00	0.00
115,722.01	120,603.75	128,350.00	0.00		Taxes Totals:	0.00	124,024.00	0.00	0.00	0.00
				R20	Licenses and Permits					
2,284.90	6,259.25	7,300.00	0.00	322-40-000	Street/Curb Permits -ROW	0.00	5,000.00	0.00	0.00	0.00
2,284.90	6,259.25	7,300.00	0.00		Licenses and Permits Totals:	0.00	5,000.00	0.00	0.00	0.00
				R30	Intergovernmental Revenues					
0.00	0.00	0.00	0.00	336-00-810	Local Vehicle License	0.00	0.00	0.00	0.00	0.00
70,522.85	98,198.16	110,778.00	0.00	336-00-870	Motor Vehicle Excise Tax	0.00	113,658.00	0.00	0.00	0.00
17,811.89	0.00	0.00	0.00	336-00-880	Motor Vehicle Excise Tax	0.00	0.00	0.00	0.00	0.00
88,334.74	98,198.16	110,778.00	0.00		Intergovernmental Revenues Totals	0.00	113,658.00	0.00	0.00	0.00
				R60	Miscellaneous Revenues					
1,895.96	729.33	600.00	0.00	361-11-000	Investment Interest	0.00	500.00	0.00	0.00	0.00
884.00	655.25	1,000.00	0.00	367-11-010	Contributions - Street Project	0.00	40,400.00	0.00	0.00	0.00
2,779.96	1,384.58	1,600.00	0.00		Miscellaneous Revenues Totals:	0.00	40,900.00	0.00	0.00	0.00
				R80	Nonrevenues					
0.00	0.00	0.00	0.00	382-80-010	PWTF Intergovernmental Loan	0.00	0.00	0.00	0.00	0.00

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2005 Actual	2006 Actual	2007 Adopted	2007 Estimated	Account	Description	FTE	2008 Requested	2008 Proposed	2008 Approved	2008 Adopted
0.00	0.00	0.00	0.00		Nonrevenues Totals:	0.00	0.00	0.00	0.00	0.00
				R90	Other Financing Sources					
0.00	0.00	0.00	0.00	395-10-000	Sale of Fixed Assets	0.00	0.00	0.00	0.00	0.00
400.00	0.00	0.00	0.00	397-10-000	Operating Transfer In	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	391-80-010	Local Options Program	0.00	0.00	0.00	0.00	0.00
400.00	0.00	0.00	0.00		Other Financing Sources Totals:	0.00	0.00	0.00	0.00	0.00
259,682.34	255,877.15	248,028.00	0.00		REVENUES TOTALS:	0.00	283,582.00	0.00	0.00	0.00
				150	Road and Street Maintenance					
				E10	Salaries and Wages					
109,440.77	102,762.42	78,830.00	0.00	542-30-100	Salaries and Wages	0.00	89,060.00	0.00	0.00	0.00
109,440.77	102,762.42	78,830.00	0.00		Salaries and Wages Totals:	0.00	89,060.00	0.00	0.00	0.00
				E20	Employee Benefits					
29,468.15	25,644.01	22,650.00	0.00	542-30-200	Benefits	0.00	28,825.00	0.00	0.00	0.00
466.87	435.58	1,000.00	0.00	542-30-220	Uniforms	0.00	200.00	0.00	0.00	0.00
29,935.02	26,079.59	23,650.00	0.00		Employee Benefits Totals:	0.00	29,025.00	0.00	0.00	0.00
				E30	Operating and Office Supply					
5,880.03	2,786.94	3,000.00	0.00	542-30-310	Office/Operating Supplies	0.00	5,000.00	0.00	0.00	0.00
3,154.32	2,607.26	2,000.00	0.00	542-30-320	Office Supplies	0.00	2,000.00	0.00	0.00	0.00
468.24	24.04	1,000.00	0.00	542-30-350	Small Tools/Minor Equipment	0.00	1,500.00	0.00	0.00	0.00
5,270.79	4,218.82	3,443.00	0.00	542-30-360	Vehicle Operation/Maintenance	0.00	1,000.00	0.00	0.00	0.00
82.13	79.89	500.00	0.00	542-30-370	Vehicle Repair	0.00	500.00	0.00	0.00	0.00
14,855.51	9,716.95	9,943.00	0.00		Operating and Office Supply Tota	0.00	10,000.00	0.00	0.00	0.00
				E40	Other Services and Charges					
0.00	0.00	0.00	0.00	542-10-410	Storm Water Mgmt Plan	0.00	0.00	0.00	0.00	0.00
9,764.77	38,525.66	16,200.00	0.00	542-30-410	Professional Services	0.00	37,775.00	0.00	0.00	0.00
4,591.98	4,123.55	4,000.00	0.00	542-30-420	Communication	0.00	4,875.00	0.00	0.00	0.00
166.33	920.64	300.00	0.00	542-30-430	Travel and Seminars	0.00	500.00	0.00	0.00	0.00
0.00	68.54	0.00	0.00	542-30-450	Rentals	0.00	1,000.00	0.00	0.00	0.00
5,600.00	8,759.72	8,775.00	0.00	542-30-460	Insurance	0.00	8,750.00	0.00	0.00	0.00
1,250.00	676.15	0.00	0.00	542-30-461	Payment of Judgements and Sett	0.00	0.00	0.00	0.00	0.00
4,511.86	3,716.43	2,300.00	0.00	542-30-490	Miscellaneous	0.00	6,032.00	0.00	0.00	0.00
25,884.94	56,790.69	31,575.00	0.00		Other Services and Charges Totals:	0.00	58,932.00	0.00	0.00	0.00

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2005 Actual	2006 Actual	2007 Adopted	2007 Estimated	Account	Description	FTE	2008 Requested	2008 Proposed	2008 Approved	2008 Adopted
				E60	Capital Outlays					
0.00	0.00	0.00	0.00	542-30-610	Capital - Land	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	542-30-620	Capital Outlay - Buildings	0.00	1,000.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	542-30-630	Other Improvements	0.00	0.00	0.00	0.00	0.00
5,884.21	10,853.36	6,150.00	0.00	542-30-640	Capital Outlay (Signs/Equip)	0.00	4,450.00	0.00	0.00	0.00
5,884.21	10,853.36	6,150.00	0.00		Capital Outlays Totals:	0.00	5,450.00	0.00	0.00	0.00
				E70	Debt Service - Principal					
7,843.02	8,256.02	8,691.00	0.00	591-80-700	Bond Payment - Principal	0.00	9,149.00	0.00	0.00	0.00
7,843.02	8,256.02	8,691.00	0.00		Debt Service - Principal Totals:	0.00	9,149.00	0.00	0.00	0.00
				E80	Debt Service - Interest					
1,911.32	1,498.19	1,063.00	0.00	591-80-800	Bond Payment - Interest	0.00	605.00	0.00	0.00	0.00
1,911.32	1,498.19	1,063.00	0.00		Debt Service - Interest Totals:	0.00	605.00	0.00	0.00	0.00
				E90	Interfund Services					
0.00	0.00	2,500.00	0.00	597-55-000	Operating Transfer Out	0.00	1,500.00	0.00	0.00	0.00
0.00	0.00	2,500.00	0.00		Interfund Services Totals:	0.00	1,500.00	0.00	0.00	0.00
195,754.79	215,957.22	162,402.00	0.00		EXPENDITURES TOTALS:	0.00	203,721.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		DEPT REVENUES	0.00	0.00	0.00	0.00	0.00
195,754.79	215,957.22	162,402.00	0.00		DEPT EXPENSES	0.00	203,721.00	0.00	0.00	0.00
(195,754.79)	(215,957.22)	(162,402.00)	0.00		Road and Street Maintenance Tot	0.00	(203,721.00)	0.00	0.00	0.00
				160	Traffic and Pedestrian Service					
				E30	Operating and Office Supply					
0.00	0.00	0.00	0.00	542-66-310	Snow and Ice Control	0.00	500.00	0.00	0.00	0.00
3,900.00	3,600.00	4,000.00	0.00	542-67-310	Street Cleaning	0.00	2,500.00	0.00	0.00	0.00
3,900.00	3,600.00	4,000.00	0.00		Operating and Office Supply Tota	0.00	3,000.00	0.00	0.00	0.00
				E40	Other Services and Charges					
1,987.24	2,263.32	650.00	0.00	542-30-480	Repair and Maintenance	0.00	500.00	0.00	0.00	0.00
28,608.90	31,221.27	32,000.00	0.00	542-63-470	Utilities	0.00	35,000.00	0.00	0.00	0.00
30,596.14	33,484.59	32,650.00	0.00		Other Services and Charges Totals:	0.00	35,500.00	0.00	0.00	0.00

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2005 Actual	2006 Actual	2007 Adopted	2007 Estimated	Account	Description	FTE	2008 Requested	2008 Proposed	2008 Approved	2008 Adopted
34,496.14	37,084.59	36,650.00	0.00		EXPENDITURES TOTALS:	0.00	38,500.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		DEPT REVENUES	0.00	0.00	0.00	0.00	0.00
34,496.14	37,084.59	36,650.00	0.00		DEPT EXPENSES	0.00	38,500.00	0.00	0.00	0.00
(34,496.14)	(37,084.59)	(36,650.00)	0.00		Traffic and Pedestrian Service Tota	0.00	(38,500.00)	0.00	0.00	0.00
				180	Road and Street Construction					
				E60	Capital Outlays					
0.00	0.00	0.00	0.00	595-10-630	Construction	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		Capital Outlays Totals:	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		EXPENDITURES TOTALS:	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		DEPT REVENUES	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		DEPT EXPENSES	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		Road and Street Construction Tot	0.00	0.00	0.00	0.00	0.00
				900	Ending Fund Balance					
				E95	Ending Fund Balance					
0.00	0.00	0.00	0.00	508-00-000	Ending Fund Balance	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		Ending Fund Balance Totals:	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		EXPENDITURES TOTALS:	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		DEPT REVENUES	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		DEPT EXPENSES	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		Ending Fund Balance Totals:	0.00	0.00	0.00	0.00	0.00
259,682.34	255,877.15	248,028.00	0.00		FUND REVENUES	0.00	283,582.00	0.00	0.00	0.00
230,250.93	253,041.81	199,052.00	0.00		FUND EXPENSES	0.00	242,221.00	0.00	0.00	0.00
29,431.41	2,835.34	48,976.00	0.00		Ending Fund Balance Totals:	0.00	41,361.00	0.00	0.00	0.00

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2005 Actual	2006 Actual	2007 Adopted	2007 Estimated	Account	Description	FTE	2008 Requested	2008 Proposed	2008 Approved	2008 Adopted
				103	CEMETERY FUND					
				R01	Beginning Fund Balance					
6,382.85	6,216.67	0.00	0.00	308-10-000	Beginning Fund Balance	0.00	15,000.00	0.00	0.00	0.00
6,382.85	6,216.67	0.00	0.00		Beginning Fund Balance Totals:	0.00	15,000.00	0.00	0.00	0.00
				R40	Charges for Services					
12,342.83	27,664.94	19,000.00	0.00	343-60-000	Cemetery Fees	0.00	20,000.00	0.00	0.00	0.00
12,342.83	27,664.94	19,000.00	0.00		Charges for Services Totals:	0.00	20,000.00	0.00	0.00	0.00
				R60	Miscellaneous Revenues					
3,190.79	3,696.07	4,900.00	0.00	361-11-000	Investment Interest	0.00	3,000.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	367-11-000	Contributions - Cemetery Impro	0.00	0.00	0.00	0.00	0.00
3,190.79	3,696.07	4,900.00	0.00		Miscellaneous Revenues Totals:	0.00	3,000.00	0.00	0.00	0.00
				R80	Nonrevenues					
0.00	0.00	0.00	0.00	381-10-000	Interfund Loan	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		Nonrevenues Totals:	0.00	0.00	0.00	0.00	0.00
21,916.47	37,577.68	23,900.00	0.00		REVENUES TOTALS:	0.00	38,000.00	0.00	0.00	0.00
				103	Cemetery					
				E10	Salaries and Wages					
8,879.57	8,826.83	9,097.00	0.00	536-10-100	Salaries and Wages	0.00	9,871.00	0.00	0.00	0.00
8,879.57	8,826.83	9,097.00	0.00		Salaries and Wages Totals:	0.00	9,871.00	0.00	0.00	0.00
				E20	Employee Benefits					
3,329.50	2,893.43	3,113.00	0.00	536-10-200	Benefits	0.00	3,570.00	0.00	0.00	0.00
23.06	34.27	200.00	0.00	536-10-220	Uniforms	0.00	200.00	0.00	0.00	0.00
3,352.56	2,927.70	3,313.00	0.00		Employee Benefits Totals:	0.00	3,770.00	0.00	0.00	0.00
				E30	Operating and Office Supply					
195.66	397.66	600.00	0.00	536-10-310	Operating Supplies	0.00	200.00	0.00	0.00	0.00
191.31	0.00	100.00	0.00	536-10-320	Office Supplies	0.00	50.00	0.00	0.00	0.00
1,500.00	3,048.00	5,000.00	0.00	536-10-340	Items for Resale	0.00	2,500.00	0.00	0.00	0.00
0.00	0.00	100.00	0.00	536-10-350	Small Tools/Minor Equipment	0.00	100.00	0.00	0.00	0.00
80.70	209.32	400.00	0.00	536-10-360	Vehicle Operation/Maintenance	0.00	0.00	0.00	0.00	0.00
0.00	0.00	100.00	0.00	536-10-370	Vehicle Repair	0.00	0.00	0.00	0.00	0.00

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2005 Actual	2006 Actual	2007 Adopted	2007 Estimated	Account	Description	FTE	2008 Requested	2008 Proposed	2008 Approved	2008 Adopted
1,967.67	3,654.98	6,300.00	0.00		Operating and Office Supply Tota	0.00	2,850.00	0.00	0.00	0.00
				E40	Other Services and Charges					
0.00	915.76	0.00	0.00	536-10-410	Professional Services	0.00	180.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	536-10-420	Communication	0.00	0.00	0.00	0.00	0.00
1,500.00	988.85	1,018.00	0.00	536-10-460	Insurance	0.00	2,047.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	536-10-461	Payment of Judgements and Sett	0.00	0.00	0.00	0.00	0.00
0.00	220.83	400.00	0.00	536-10-480	Repair and Maintenance	0.00	800.00	0.00	0.00	0.00
1,500.00	2,125.44	1,418.00	0.00		Other Services and Charges Totals:	0.00	3,027.00	0.00	0.00	0.00
				E60	Capital Outlays					
0.00	0.00	6,000.00	0.00	536-10-620	Capital Outlay - Buildings	0.00	15,000.00	0.00	0.00	0.00
0.00	89.80	2,000.00	0.00	536-10-640	Capital Outlay - Equipment	0.00	1,000.00	0.00	0.00	0.00
0.00	89.80	8,000.00	0.00		Capital Outlays Totals:	0.00	16,000.00	0.00	0.00	0.00
				E70	Debt Service - Principal					
0.00	0.00	0.00	0.00	536-20-780	Interfund Loan Payment Issued	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		Debt Service - Principal Totals:	0.00	0.00	0.00	0.00	0.00
				E80	Debt Service - Interest					
0.00	0.00	0.00	0.00	595-00-820	Interfund Interest Payment Iss	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		Debt Service - Interest Totals:	0.00	0.00	0.00	0.00	0.00
				E90	Interfund Services					
0.00	0.00	0.00	0.00	597-55-000	Operating Transfers Out	0.00	1,000.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		Interfund Services Totals:	0.00	1,000.00	0.00	0.00	0.00
15,699.80	17,624.75	28,128.00	0.00		EXPENDITURES TOTALS:	0.00	36,518.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		DEPT REVENUES	0.00	0.00	0.00	0.00	0.00
15,699.80	17,624.75	28,128.00	0.00		DEPT EXPENSES	0.00	36,518.00	0.00	0.00	0.00
(15,699.80)	(17,624.75)	(28,128.00)	0.00		Cemetery Totals:	0.00	(36,518.00)	0.00	0.00	0.00
				900	Ending Fund Balance					
				E95	Ending Fund Balance					
0.00	0.00	0.00	0.00	508-00-000	Ending Fund Balance	0.00	0.00	0.00	0.00	0.00

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2005 Actual	2006 Actual	2007 Adopted	2007 Estimated	Account	Description	FTE	2008 Requested	2008 Proposed	2008 Approved	2008 Adopted
0.00	0.00	0.00	0.00		Ending Fund Balance Totals:	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		EXPENDITURES TOTALS:	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		DEPT REVENUES	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		DEPT EXPENSES	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		Ending Fund Balance Totals:	0.00	0.00	0.00	0.00	0.00
21,916.47	37,577.68	23,900.00	0.00		FUND REVENUES	0.00	38,000.00	0.00	0.00	0.00
15,699.80	17,624.75	28,128.00	0.00		FUND EXPENSES	0.00	36,518.00	0.00	0.00	0.00
6,216.67	19,952.93	(4,228.00)	0.00		Ending Fund Balance Totals:	0.00	1,482.00	0.00	0.00	0.00

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General Ledger
Budget Analysis Report

User: laura
Printed: 11/13/07 - 04:26PM
Fiscal Year: 2008

2005 Actual	2006 Actual	2007 Adopted	2007 Estimated	Account	Description	FTE	2008 Requested	2008 Proposed	2008 Approved	2008 Adopted
				400	UTILITY WATER FUND					
				R01	Beginning Fund Balance					
262,610.96	212,289.54	0.00	0.00	308-10-000	Beginning Fund Balance	0.00	0.00	0.00	0.00	0.00
262,610.96	212,289.54	0.00	0.00		Beginning Fund Balance Totals:	0.00	0.00	0.00	0.00	0.00
				R40	Charges for Services					
2,785.00	8,510.39	0.00	0.00	343-20-010	Inspection Fees	0.00	40,400.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	343-20-020	Engineering Review Services	0.00	3,500.00	0.00	0.00	0.00
508,072.52	594,745.18	641,348.00	0.00	343-40-000	Water Sales	0.00	738,375.00	0.00	0.00	0.00
780.00	972.00	780.00	0.00	343-40-010	Water Sales - City Properties	0.00	780.00	0.00	0.00	0.00
4,639.50	7,328.14	5,250.00	0.00	343-80-000	Turn On/Off Fees	0.00	17,500.00	0.00	0.00	0.00
314.72	85.00	500.00	0.00	343-90-000	Repair Charges	0.00	500.00	0.00	0.00	0.00
516,591.74	611,640.71	647,878.00	0.00		Charges for Services Totals:	0.00	801,055.00	0.00	0.00	0.00
				R60	Miscellaneous Revenues					
2,896.00	10,050.00	21,000.00	0.00	367-10-000	Water Connection Charges	0.00	10,500.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	369-40-000	Judgements and Settlements	0.00	0.00	0.00	0.00	0.00
881.90	5,438.23	0.00	0.00	369-90-000	Miscellaneous	0.00	1,000.00	0.00	0.00	0.00
3,777.90	15,488.23	21,000.00	0.00		Miscellaneous Revenues Totals:	0.00	11,500.00	0.00	0.00	0.00
				R90	Other Financing Sources					
17.75	0.00	0.00	0.00	395-10-000	Sale of Fixed Assets	0.00	0.00	0.00	0.00	0.00
1,147.42	0.00	0.00	0.00	397-10-000	Operating Transfer In	0.00	100,000.00	0.00	0.00	0.00
1,165.17	0.00	0.00	0.00		Other Financing Sources Totals:	0.00	100,000.00	0.00	0.00	0.00
784,145.77	839,418.48	668,878.00	0.00		REVENUES TOTALS:	0.00	912,555.00	0.00	0.00	0.00
				400	Utility Water					
				E10	Salaries and Wages					

2005 Actual	2006 Actual	2007 Adopted	2007 Estimated	Account	Description	FTE	2008 Requested	2008 Proposed	2008 Approved	2008 Adopted
219,286.32	218,294.79	269,454.00	0.00	534-80-100	Salaries and Wages	0.00	247,150.00	0.00	0.00	0.00
219,286.32	218,294.79	269,454.00	0.00		Salaries and Wages Totals:	0.00	247,150.00	0.00	0.00	0.00
				E20	Employee Benefits					
70,318.49	68,662.86	89,031.00	0.00	534-80-200	Benefits	0.00	95,305.00	0.00	0.00	0.00
843.45	915.38	2,000.00	0.00	534-80-220	Uniforms	0.00	1,500.00	0.00	0.00	0.00
71,161.94	69,578.24	91,031.00	0.00		Employee Benefits Totals:	0.00	96,805.00	0.00	0.00	0.00
				E30	Operating and Office Supply					
35,737.35	31,822.73	40,000.00	0.00	534-80-310	Operating Supplies	0.00	40,000.00	0.00	0.00	0.00
816.41	4,237.71	20,000.00	0.00	534-80-311	Operating Supply - New Connect	0.00	7,000.00	0.00	0.00	0.00
7,858.36	3,876.98	10,000.00	0.00	534-80-320	Office Supplies	0.00	2,500.00	0.00	0.00	0.00
1,436.03	4,200.43	8,000.00	0.00	534-80-350	Small Tools/Minor Equipment	0.00	18,700.00	0.00	0.00	0.00
4,824.75	4,913.49	5,000.00	0.00	534-80-360	Vehicle Operation/Maintenance	0.00	5,000.00	0.00	0.00	0.00
971.12	960.38	1,500.00	0.00	534-80-370	Vehicle Repair	0.00	2,000.00	0.00	0.00	0.00
51,644.02	50,011.72	84,500.00	0.00		Operating and Office Supply Tota	0.00	75,200.00	0.00	0.00	0.00
				E40	Other Services and Charges					
0.00	1,783.85	3,000.00	0.00	534-80-410	Construction Review Costs	0.00	32,300.00	0.00	0.00	0.00
0.00	1,163.47	10,000.00	0.00	534-80-411	Professional Service - Enginee	0.00	50,000.00	0.00	0.00	0.00
17,369.44	22,941.95	20,000.00	0.00	534-80-412	Professional - Legal	0.00	20,000.00	0.00	0.00	0.00
39,636.87	77,862.39	10,000.00	0.00	534-80-413	Professional Service - General	0.00	27,255.00	0.00	0.00	0.00
9,129.29	7,288.76	9,000.00	0.00	534-80-420	Communication	0.00	10,010.00	0.00	0.00	0.00
1,654.96	2,827.93	4,000.00	0.00	534-80-430	Travel and Seminars	0.00	5,000.00	0.00	0.00	0.00
0.00	68.54	100.00	0.00	534-80-450	Rentals	0.00	5,000.00	0.00	0.00	0.00
17,575.01	16,499.72	16,750.00	0.00	534-80-460	Insurance	0.00	16,165.00	0.00	0.00	0.00
250.00	0.00	0.00	0.00	534-80-461	Payment of Judgements and Sett	0.00	500.00	0.00	0.00	0.00
17,085.89	18,679.65	50,000.00	0.00	534-80-470	Utilities	0.00	25,000.00	0.00	0.00	0.00
10,920.61	7,929.86	8,000.00	0.00	534-80-471	Water Service - Everett	0.00	8,000.00	0.00	0.00	0.00
5,371.58	16,378.41	8,000.00	0.00	534-80-480	Repair and Maintenance	0.00	2,000.00	0.00	0.00	0.00
11,339.39	17,418.24	12,000.00	0.00	534-80-490	Miscellaneous	0.00	9,000.00	0.00	0.00	0.00
130,333.04	190,842.77	150,850.00	0.00		Other Services and Charges Totals:	0.00	210,230.00	0.00	0.00	0.00
				E50	Intergovernmental Services					
60,000.00	50,002.00	50,000.00	0.00	534-80-500	Interfund Water/Sewer Bonds	0.00	50,000.00	0.00	0.00	0.00
21,788.71	25,512.37	29,739.00	0.00	534-80-510	Taxes - Excise	0.00	39,000.00	0.00	0.00	0.00
81,788.71	75,514.37	79,739.00	0.00		Intergovernmental Services Totals:	0.00	89,000.00	0.00	0.00	0.00

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2005 Actual	2006 Actual	2007 Adopted	2007 Estimated	Account	Description	FTE	2008 Requested	2008 Proposed	2008 Approved	2008 Adopted
				E60	Capital Outlays					
0.00	0.00	0.00	0.00	534-80-620	Capital Outlay - Buildings	0.00	8,500.00	0.00	0.00	0.00
17,642.20	33,705.41	3,250.00	0.00	534-80-640	Capital Outlay - Equipment	0.00	115,000.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	534-80-650	Capital Outlay - Construction	0.00	20,000.00	0.00	0.00	0.00
17,642.20	33,705.41	3,250.00	0.00		Capital Outlays Totals:	0.00	143,500.00	0.00	0.00	0.00
				E90	Interfund Services					
0.00	8,595.96	15,000.00	0.00	597-55-000	Operating Transfer Out	0.00	40,000.00	0.00	0.00	0.00
0.00	8,595.96	15,000.00	0.00		Interfund Services Totals:	0.00	40,000.00	0.00	0.00	0.00
571,856.23	646,543.26	693,824.00	0.00		EXPENDITURES TOTALS:	0.00	901,885.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		DEPT REVENUES	0.00	0.00	0.00	0.00	0.00
571,856.23	646,543.26	693,824.00	0.00		DEPT EXPENSES	0.00	901,885.00	0.00	0.00	0.00
(571,856.23)	(646,543.26)	(693,824.00)	0.00		Utility Water Totals:	0.00	(901,885.00)	0.00	0.00	0.00
				900	Ending Fund Balance					
				E95	Ending Fund Balance					
0.00	0.00	0.00	0.00	508-00-000	Ending Fund Balance	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		Ending Fund Balance Totals:	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		EXPENDITURES TOTALS:	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		DEPT REVENUES	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		DEPT EXPENSES	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		Ending Fund Balance Totals:	0.00	0.00	0.00	0.00	0.00
784,145.77	839,418.48	668,878.00	0.00		FUND REVENUES	0.00	912,555.00	0.00	0.00	0.00
571,856.23	646,543.26	693,824.00	0.00		FUND EXPENSES	0.00	901,885.00	0.00	0.00	0.00
212,289.54	192,875.22	(24,946.00)	0.00		Ending Fund Balance Totals:	0.00	10,670.00	0.00	0.00	0.00

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2005 Actual	2006 Actual	2007 Adopted	2007 Estimated	Account	Description	FTE	2008 Requested	2008 Proposed	2008 Approved	2008 Adopted
				401	UTILITY SEWER FUND					
				R01	Beginning Fund Balance					
171,993.18	123,658.94	0.00	0.00	308-10-000	Beginning Fund Balance	0.00	0.00	0.00	0.00	0.00
171,993.18	123,658.94	0.00	0.00		Beginning Fund Balance Totals:	0.00	0.00	0.00	0.00	0.00
				R40	Charges for Services					
2,775.00	8,025.00	7,000.00	0.00	343-19-000	Sewer Inspection Fee	0.00	40,400.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	343-20-020	Engineering Review Services	0.00	3,500.00	0.00	0.00	0.00
727,241.53	815,896.39	901,555.00	0.00	343-50-000	Sewer Service	0.00	998,000.00	0.00	0.00	0.00
730,016.53	823,921.39	908,555.00	0.00		Charges for Services Totals:	0.00	1,041,900.00	0.00	0.00	0.00
				R60	Miscellaneous Revenues					
77.75	2,115.32	500.00	0.00	369-90-000	Miscellaneous	0.00	1,000.00	0.00	0.00	0.00
77.75	2,115.32	500.00	0.00		Miscellaneous Revenues Totals:	0.00	1,000.00	0.00	0.00	0.00
				R90	Other Financing Sources					
0.00	0.00	0.00	0.00	395-10-000	Sale of Fixed Assets	0.00	0.00	0.00	0.00	0.00
1,147.43	0.00	0.00	0.00	397-10-000	Operating Transfer In	0.00	0.00	0.00	0.00	0.00
1,147.43	0.00	0.00	0.00		Other Financing Sources Totals:	0.00	0.00	0.00	0.00	0.00
903,234.89	949,695.65	909,055.00	0.00		REVENUES TOTALS:	0.00	1,042,900.00	0.00	0.00	0.00
				401	Utility Sewer					
				E10	Salaries and Wages					
258,937.99	247,863.97	301,099.00	0.00	535-80-100	Salaries and Wages	0.00	261,730.00	0.00	0.00	0.00
258,937.99	247,863.97	301,099.00	0.00		Salaries and Wages Totals:	0.00	261,730.00	0.00	0.00	0.00
				E20	Employee Benefits					
77,336.09	73,019.51	91,902.00	0.00	535-80-200	Benefits	0.00	89,050.00	0.00	0.00	0.00
1,074.13	1,286.93	2,000.00	0.00	535-80-220	Uniforms	0.00	1,200.00	0.00	0.00	0.00
78,410.22	74,306.44	93,902.00	0.00		Employee Benefits Totals:	0.00	90,250.00	0.00	0.00	0.00
				E30	Operating and Office Supply					
29,307.98	23,246.34	30,000.00	0.00	535-80-310	Operating Supplies	0.00	40,000.00	0.00	0.00	0.00
4,615.13	4,317.46	6,000.00	0.00	535-80-320	Office Supplies	0.00	6,500.00	0.00	0.00	0.00
8,564.85	1,469.55	10,000.00	0.00	535-80-350	Small Tools/Minor Equipment	0.00	35,000.00	0.00	0.00	0.00
4,692.34	5,151.45	5,000.00	0.00	535-80-360	Vehicle Operation Maintenance	0.00	10,000.00	0.00	0.00	0.00

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2005 Actual	2006 Actual	2007 Adopted	2007 Estimated	Account	Description	FTE	2008 Requested	2008 Proposed	2008 Approved	2008 Adopted
82.12	417.89	1,000.00	0.00	535-80-370	Vehicle Repair	0.00	1,000.00	0.00	0.00	0.00
47,262.42	34,602.69	52,000.00	0.00		Operating and Office Supply Tota	0.00	92,500.00	0.00	0.00	0.00
				E40	Other Services and Charges					
0.00	1,447.85	5,000.00	0.00	535-80-410	Construction Review Costs	0.00	26,200.00	0.00	0.00	0.00
38,910.96	123,729.46	50,000.00	0.00	535-80-411	Professional Service - Other	0.00	9,300.00	0.00	0.00	0.00
17,883.46	20,492.42	20,000.00	0.00	535-80-412	Professional - Legal	0.00	20,000.00	0.00	0.00	0.00
31,475.41	20,075.32	30,000.00	0.00	535-80-413	Services - Sludge Hauling	0.00	50,000.00	0.00	0.00	0.00
9,732.30	8,616.13	10,000.00	0.00	535-80-420	Communication	0.00	10,810.00	0.00	0.00	0.00
1,353.97	1,950.69	3,500.00	0.00	535-80-430	Travel and Seminars	0.00	4,500.00	0.00	0.00	0.00
147.00	1,164.23	200.00	0.00	535-80-450	Rentals	0.00	10,000.00	0.00	0.00	0.00
25,331.01	24,484.72	24,972.00	0.00	535-80-460	Insurance	0.00	24,447.00	0.00	0.00	0.00
1,270.00	0.00	0.00	0.00	535-80-461	Payment of Judgements and Sett	0.00	0.00	0.00	0.00	0.00
39,349.23	39,871.30	44,000.00	0.00	535-80-470	Utilities	0.00	44,000.00	0.00	0.00	0.00
4,404.60	6,521.12	6,000.00	0.00	535-80-480	Repair and Maintenance	0.00	9,000.00	0.00	0.00	0.00
11,184.44	13,949.54	10,000.00	0.00	535-80-490	Miscellaneous	0.00	17,257.00	0.00	0.00	0.00
181,042.38	262,302.78	203,672.00	0.00		Other Services and Charges Totals:	0.00	225,514.00	0.00	0.00	0.00
				E50	Intergovernmental Services					
60,000.00	50,002.00	50,000.00	0.00	535-80-500	Interfund Water/Sewer Bonds	0.00	50,000.00	0.00	0.00	0.00
13,157.33	15,040.58	18,782.00	0.00	535-80-510	Taxes - Excise	0.00	19,200.00	0.00	0.00	0.00
195.00	243.00	195.00	0.00	535-80-530	Water Service Interfund	0.00	200.00	0.00	0.00	0.00
73,352.33	65,285.58	68,977.00	0.00		Intergovernmental Services Totals:	0.00	69,400.00	0.00	0.00	0.00
				E60	Capital Outlays					
0.00	0.00	0.00	0.00	535-80-620	Capital Outlay - Buildings	0.00	10,000.00	0.00	0.00	0.00
19,770.61	9,607.40	10,000.00	0.00	535-80-640	Capital Outlay - Equipment	0.00	7,950.00	0.00	0.00	0.00
19,770.61	9,607.40	10,000.00	0.00		Capital Outlays Totals:	0.00	17,950.00	0.00	0.00	0.00
				E80	Debt Service - Interest					
0.00	0.00	0.00	0.00	533-80-810	Rural Development Bond Interes	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		Debt Service - Interest Totals:	0.00	0.00	0.00	0.00	0.00
				E90	Interfund Services					
120,800.00	142,213.45	160,100.00	0.00	597-55-000	Operating Transfer Out	0.00	212,800.00	0.00	0.00	0.00
120,800.00	142,213.45	160,100.00	0.00		Interfund Services Totals:	0.00	212,800.00	0.00	0.00	0.00

2005 Actual	2006 Actual	2007 Adopted	2007 Estimated	Account	Description	FTE	2008 Requested	2008 Proposed	2008 Approved	2008 Adopted
779,575.95	836,182.31	889,750.00	0.00		EXPENDITURES TOTALS:	0.00	970,144.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		DEPT REVENUES	0.00	0.00	0.00	0.00	0.00
779,575.95	836,182.31	889,750.00	0.00		DEPT EXPENSES	0.00	970,144.00	0.00	0.00	0.00
(779,575.95)	(836,182.31)	(889,750.00)	0.00		Utility Sewer Totals:	0.00	(970,144.00)	0.00	0.00	0.00
				900	Ending Fund Balance					
				E95	Ending Fund Balance					
0.00	0.00	0.00	0.00	508-00-000	Ending Fund Balance	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		Ending Fund Balance Totals:	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		EXPENDITURES TOTALS:	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		DEPT REVENUES	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		DEPT EXPENSES	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		Ending Fund Balance Totals:	0.00	0.00	0.00	0.00	0.00
903,234.89	949,695.65	909,055.00	0.00		FUND REVENUES	0.00	1,042,900.00	0.00	0.00	0.00
779,575.95	836,182.31	889,750.00	0.00		FUND EXPENSES	0.00	970,144.00	0.00	0.00	0.00
123,658.94	113,513.34	19,305.00	0.00		Ending Fund Balance Totals:	0.00	72,756.00	0.00	0.00	0.00

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2005 Actual	2006 Actual	2007 Adopted	2007 Estimated	Account	Description	FTE	2008 Requested	2008 Proposed	2008 Approved	2008 Adopted
				402	UTILITY GARBAGE FUND					
				R01	Beginning Fund Balance					
12,842.01	52,857.17	0.00	0.00	308-10-000	Beginning Fund Balance	0.00	0.00	0.00	0.00	0.00
12,842.01	52,857.17	0.00	0.00		Beginning Fund Balance Totals:	0.00	0.00	0.00	0.00	0.00
				R10	Taxes					
1,705.89	1,680.42	2,500.00	0.00	316-45-000	Garbage Franchise Fees	0.00	2,500.00	0.00	0.00	0.00
0.00	7,781.57	17,248.00	0.00	316-75-000	Garbage State Tax	0.00	13,645.00	0.00	0.00	0.00
1,705.89	9,461.99	19,748.00	0.00		Taxes Totals:	0.00	16,145.00	0.00	0.00	0.00
				R30	Intergovernmental Revenues					
0.00	22,889.81	1,710.00	0.00	334-03-100	Coordinated Prevention Grant	0.00	0.00	0.00	0.00	0.00
0.00	22,889.81	1,710.00	0.00		Intergovernmental Revenues Totals	0.00	0.00	0.00	0.00	0.00
				R40	Charges for Services					
439,727.10	459,933.58	479,112.00	0.00	343-70-000	Garbage/Solid Waste	0.00	480,000.00	0.00	0.00	0.00
63,147.51	64,969.00	66,900.00	0.00	343-70-010	Recycling Charges	0.00	58,800.00	0.00	0.00	0.00
502,874.61	524,902.58	546,012.00	0.00		Charges for Services Totals:	0.00	538,800.00	0.00	0.00	0.00
				R60	Miscellaneous Revenues					
0.00	0.00	0.00	0.00	395-10-000	Sale of Fixed Assets	0.00	0.00	0.00	0.00	0.00
20,550.80	20,058.07	21,852.00	0.00	362-20-000	Rental Fees (Dumpsters)	0.00	17,853.00	0.00	0.00	0.00
346.65	225.00	400.00	0.00	362-90-000	Dumpster Delivery Charges	0.00	400.00	0.00	0.00	0.00
1,807.60	2,121.00	0.00	0.00	369-90-000	Miscellaneous	0.00	0.00	0.00	0.00	0.00
22,705.05	22,404.07	22,252.00	0.00		Miscellaneous Revenues Totals:	0.00	18,253.00	0.00	0.00	0.00
				R90	Other Financing Sources					
0.00	0.00	0.00	0.00	397-10-000	Operating Transfer In	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		Other Financing Sources Totals:	0.00	0.00	0.00	0.00	0.00
540,127.56	632,515.62	589,722.00	0.00		REVENUES TOTALS:	0.00	573,198.00	0.00	0.00	0.00
				402	Garbage					
				E10	Salaries and Wages					
108,756.07	97,977.92	148,158.00	0.00	537-80-100	Salaries and Wages	0.00	133,628.00	0.00	0.00	0.00
108,756.07	97,977.92	148,158.00	0.00		Salaries and Wages Totals:	0.00	133,628.00	0.00	0.00	0.00

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2005 Actual	2006 Actual	2007 Adopted	2007 Estimated	Account	Description	FTE	2008 Requested	2008 Proposed	2008 Approved	2008 Adopted
				E20	Employee Benefits					
40,869.18	36,428.74	51,403.00	0.00	537-80-200	Benefits	0.00	48,923.00	0.00	0.00	0.00
509.16	498.08	1,600.00	0.00	537-80-220	Uniforms	0.00	1,000.00	0.00	0.00	0.00
8,799.73	428.72	0.00	0.00	537-80-230	Contract Labor	0.00	3,600.00	0.00	0.00	0.00
50,178.07	37,355.54	53,003.00	0.00		Employee Benefits Totals:	0.00	53,523.00	0.00	0.00	0.00
				E30	Operating and Office Supply					
1,422.16	4,915.73	2,500.00	0.00	537-80-310	Operating Supplies	0.00	5,000.00	0.00	0.00	0.00
3,210.22	7,647.84	10,000.00	0.00	537-80-320	Office Supplies	0.00	10,000.00	0.00	0.00	0.00
401.46	946.23	2,000.00	0.00	537-80-350	Small Tools/Minor Equipment	0.00	6,500.00	0.00	0.00	0.00
4,336.33	5,106.40	6,000.00	0.00	537-80-360	Vehicle Operation/Maintenance	0.00	6,500.00	0.00	0.00	0.00
0.00	211.95	500.00	0.00	537-80-370	Vehicle Repair	0.00	8,000.00	0.00	0.00	0.00
9,370.17	18,828.15	21,000.00	0.00		Operating and Office Supply Tota	0.00	36,000.00	0.00	0.00	0.00
				E40	Other Services and Charges					
7,488.99	36,097.01	35,000.00	0.00	537-80-410	Professional Services	0.00	10,000.00	0.00	0.00	0.00
0.00	0.00	4,200.00	0.00	537-80-412	Professional - Legal	0.00	4,000.00	0.00	0.00	0.00
7,437.92	5,593.96	9,000.00	0.00	537-80-420	Communication	0.00	1,810.00	0.00	0.00	0.00
157.24	560.48	800.00	0.00	537-80-430	Travel and Seminars	0.00	1,000.00	0.00	0.00	0.00
11,005.00	9,520.72	9,560.00	0.00	537-80-460	Insurance	0.00	8,566.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	537-80-461	Payment of Judgements and Sett	0.00	0.00	0.00	0.00	0.00
3,074.71	3,412.56	4,000.00	0.00	537-80-470	Utilities	0.00	4,000.00	0.00	0.00	0.00
12,859.16	2,763.63	10,000.00	0.00	537-80-480	Repair and Maintenance	0.00	500.00	0.00	0.00	0.00
11,722.87	2,464.92	20,000.00	0.00	537-80-490	Miscellaneous	0.00	5,000.00	0.00	0.00	0.00
53,745.89	60,413.28	92,560.00	0.00		Other Services and Charges Totals:	0.00	34,876.00	0.00	0.00	0.00
				E50	Intergovernmental Services					
154,347.98	175,977.28	175,000.00	0.00	537-80-500	Intergovernmental - Disposal F	0.00	183,000.00	0.00	0.00	0.00
76,105.70	47,697.34	57,600.00	0.00	537-80-510	Intergovernmental - Recycle	0.00	56,000.00	0.00	0.00	0.00
21,593.81	21,850.79	24,437.00	0.00	537-80-511	Taxes - Excise	0.00	22,000.00	0.00	0.00	0.00
252,047.49	245,525.41	257,037.00	0.00		Intergovernmental Services Totals:	0.00	261,000.00	0.00	0.00	0.00
				E60	Capital Outlays					
0.00	0.00	2,500.00	0.00	537-80-620	Capital Outlay - Buildings	0.00	10,000.00	0.00	0.00	0.00
13,172.70	10,330.22	10,000.00	0.00	537-80-640	Capital Outlay - Equipment	0.00	5,000.00	0.00	0.00	0.00
13,172.70	10,330.22	12,500.00	0.00		Capital Outlays Totals:	0.00	15,000.00	0.00	0.00	0.00

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2005 Actual	2006 Actual	2007 Adopted	2007 Estimated	Account	Description	FTE	2008 Requested	2008 Proposed	2008 Approved	2008 Adopted
				E90	Interfund Services					
0.00	6,867.59	5,000.00	0.00	597-55-000	Operating Transfer Out	0.00	22,000.00	0.00	0.00	0.00
0.00	6,867.59	5,000.00	0.00		Interfund Services Totals:	0.00	22,000.00	0.00	0.00	0.00
487,270.39	477,298.11	589,258.00	0.00		EXPENDITURES TOTALS:	0.00	556,027.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		DEPT REVENUES	0.00	0.00	0.00	0.00	0.00
487,270.39	477,298.11	589,258.00	0.00		DEPT EXPENSES	0.00	556,027.00	0.00	0.00	0.00
(487,270.39)	(477,298.11)	(589,258.00)	0.00		Garbage Totals:	0.00	(556,027.00)	0.00	0.00	0.00
				900	Ending Fund Balance					
				E95	Ending Fund Balance					
0.00	0.00	0.00	0.00	508-00-000	Ending Fund Balance	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		Ending Fund Balance Totals:	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		EXPENDITURES TOTALS:	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		DEPT REVENUES	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		DEPT EXPENSES	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		Ending Fund Balance Totals:	0.00	0.00	0.00	0.00	0.00
540,127.56	632,515.62	589,722.00	0.00		FUND REVENUES	0.00	573,198.00	0.00	0.00	0.00
487,270.39	477,298.11	589,258.00	0.00		FUND EXPENSES	0.00	556,027.00	0.00	0.00	0.00
52,857.17	155,217.51	464.00	0.00		Ending Fund Balance Totals:	0.00	17,171.00	0.00	0.00	0.00

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General Fund – Miscellaneous Accounts

Legal Services
Other Governmental Services
Public Health

2005 Actual	2006 Actual	2007 Adopted	2007 Estimated	Account	Description	FTE	2008 Requested	2008 Proposed	2008 Approved	2008 Adopted
				025	Legal Services					
				E10	Salaries and Wages					
6,244.61	7,005.93	6,696.00	0.00	515-20-100	Salaries and Wages	0.00	3,250.00	0.00	0.00	0.00
6,244.61	7,005.93	6,696.00	0.00		Salaries and Wages Totals:	0.00	3,250.00	0.00	0.00	0.00
				E20	Employee Benefits					
1,732.27	1,814.24	1,918.00	0.00	515-20-200	Benefits	0.00	160.00	0.00	0.00	0.00
1,732.27	1,814.24	1,918.00	0.00		Employee Benefits Totals:	0.00	160.00	0.00	0.00	0.00
				E40	Other Services and Charges					
25,195.73	51,026.26	75,000.00	0.00	515-20-410	Professional Services	0.00	45,000.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	515-20-420	Communication	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	515-20-430	Travel and Seminars	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	515-20-490	Miscellaneous	0.00	0.00	0.00	0.00	0.00
25,195.73	51,026.26	75,000.00	0.00		Other Services and Charges Totals:	0.00	45,000.00	0.00	0.00	0.00
				E50	Intergovernmental Services					
1,315.64	1,128.73	1,200.00	0.00	515-70-510	Crime Victim Services	0.00	1,200.00	0.00	0.00	0.00
1,315.64	1,128.73	1,200.00	0.00		Intergovernmental Services Totals:	0.00	1,200.00	0.00	0.00	0.00
34,488.25	60,975.16	84,814.00	0.00		EXPENDITURES TOTALS:	0.00	49,610.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		DEPT REVENUES	0.00	0.00	0.00	0.00	0.00
34,488.25	60,975.16	84,814.00	0.00		DEPT EXPENSES	0.00	49,610.00	0.00	0.00	0.00
(34,488.25)	(60,975.16)	(84,814.00)	0.00		Legal Services Totals:	0.00	(49,610.00)	0.00	0.00	0.00

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2005 Actual	2006 Actual	2007 Adopted	2007 Estimated	Account	Description	FTE	2008 Requested	2008 Proposed	2008 Approved	2008 Adopted
				035	Other Governmental Services					
				E30	Operating and Office Supply					
3,838.05	4,917.05	3,500.00	0.00	518-10-310	Office/Operating Supplies	0.00	4,000.00	0.00	0.00	0.00
123.57	0.00	200.00	0.00	518-10-340	Books and Periodicals	0.00	300.00	0.00	0.00	0.00
158.66	175.51	200.00	0.00	518-10-350	Small Tools/Minor Equipment	0.00	0.00	0.00	0.00	0.00
4,120.28	5,092.56	3,900.00	0.00		Operating and Office Supply Tota	0.00	4,300.00	0.00	0.00	0.00
				E40	Other Services and Charges					
1,256.70	19,913.38	10,000.00	0.00	518-10-410	Professional Services	0.00	1,800.00	0.00	0.00	0.00
5,832.34	6,372.82	6,900.00	0.00	518-10-420	Communication	0.00	7,850.00	0.00	0.00	0.00
2,937.46	5,053.59	4,300.00	0.00	518-10-440	Advertising and Legal Notices	0.00	4,500.00	0.00	0.00	0.00
0.00	246.24	0.00	0.00	518-10-450	Rentals	0.00	0.00	0.00	0.00	0.00
11,280.01	14,198.97	14,378.00	0.00	518-10-460	Insurance	0.00	27,043.00	0.00	0.00	0.00
3,753.76	5,614.59	6,000.00	0.00	518-10-470	Utilities	0.00	7,500.00	0.00	0.00	0.00
2,999.98	5,822.49	2,500.00	0.00	518-10-480	Repair and Maintenance	0.00	3,900.00	0.00	0.00	0.00
1,347.11	2,354.34	1,000.00	0.00	518-10-490	Miscellaneous	0.00	1,500.00	0.00	0.00	0.00
1,136.55	2,208.04	2,500.00	0.00	519-90-490	Organization Dues	0.00	1,200.00	0.00	0.00	0.00
30,543.91	61,784.46	47,578.00	0.00		Other Services and Charges Totals:	0.00	55,293.00	0.00	0.00	0.00
				E50	Intergovernmental Services					
195.00	243.00	325.00	0.00	518-10-530	Water Service Interfund	0.00	195.00	0.00	0.00	0.00
195.00	243.00	325.00	0.00		Intergovernmental Services Totals:	0.00	195.00	0.00	0.00	0.00
				E60	Capital Outlays					
2,815.34	13,360.83	6,000.00	0.00	518-10-620	Capital Outlay - Buildings	0.00	4,000.00	0.00	0.00	0.00
2,815.34	13,360.83	6,000.00	0.00		Capital Outlays Totals:	0.00	4,000.00	0.00	0.00	0.00
37,674.53	80,480.85	57,803.00	0.00		EXPENDITURES TOTALS:	0.00	63,788.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		DEPT REVENUES	0.00	0.00	0.00	0.00	0.00
37,674.53	80,480.85	57,803.00	0.00		DEPT EXPENSES	0.00	63,788.00	0.00	0.00	0.00
(37,674.53)	(80,480.85)	(57,803.00)	0.00		Other Governmental Services Tota	0.00	(63,788.00)	0.00	0.00	0.00

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2005 Actual	2006 Actual	2007 Adopted	2007 Estimated	Account	Description	FTE	2008 Requested	2008 Proposed	2008 Approved	2008 Adopted
				075	Public Health					
				E50	Intergovernmental Services					
729.70	1,124.27	700.00	0.00	562-50-500	Intergovernmental	0.00	700.00	0.00	0.00	0.00
729.70	1,124.27	700.00	0.00		Intergovernmental Services Totals:	0.00	700.00	0.00	0.00	0.00
729.70	1,124.27	700.00	0.00		EXPENDITURES TOTALS:	0.00	700.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		DEPT REVENUES	0.00	0.00	0.00	0.00	0.00
729.70	1,124.27	700.00	0.00		DEPT EXPENSES	0.00	700.00	0.00	0.00	0.00
(729.70)	(1,124.27)	(700.00)	0.00		Public Health Totals:	0.00	(700.00)	0.00	0.00	0.00

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2005 Actual	2006 Actual	2007 Adopted	2007 Estimated	Account	Description	FTE	2008 Requested	2008 Proposed	2008 Approved	2008 Adopted
				080	Library					
				E10	Salaries and Wages					
14,784.37	15,925.88	16,952.00	0.00	572-20-100	Salaries and Wages	0.00	0.00	0.00	0.00	0.00
14,784.37	15,925.88	16,952.00	0.00		Salaries and Wages Totals:	0.00	0.00	0.00	0.00	0.00
				E20	Employee Benefits					
5,936.47	6,275.58	6,835.00	0.00	572-20-200	Benefits	0.00	0.00	0.00	0.00	0.00
5,936.47	6,275.58	6,835.00	0.00		Employee Benefits Totals:	0.00	0.00	0.00	0.00	0.00
				E30	Operating and Office Supply					
348.49	313.71	300.00	0.00	572-20-310	Office/Operating Supplies	0.00	300.00	0.00	0.00	0.00
348.49	313.71	300.00	0.00		Operating and Office Supply Tota	0.00	300.00	0.00	0.00	0.00
				E40	Other Services and Charges					
3,233.00	3,533.50	3,640.00	0.00	572-20-460	Insurance	0.00	3,920.00	0.00	0.00	0.00
7,297.13	7,025.65	8,000.00	0.00	572-20-470	Utilities	0.00	8,000.00	0.00	0.00	0.00
694.49	975.91	650.00	0.00	572-20-480	Repair and Maintenance	0.00	500.00	0.00	0.00	0.00
11,224.62	11,535.06	12,290.00	0.00		Other Services and Charges Totals:	0.00	12,420.00	0.00	0.00	0.00
				E50	Intergovernmental Services					
53,848.00	56,537.16	60,000.00	0.00	572-20-500	Intergovernmental - SNOISLE	0.00	90,000.00	0.00	0.00	0.00
195.00	243.00	325.00	0.00	572-20-530	Water Service Interfund	0.00	195.00	0.00	0.00	0.00
54,043.00	56,780.16	60,325.00	0.00		Intergovernmental Services Totals:	0.00	90,195.00	0.00	0.00	0.00
				E60	Capital Outlays					
0.00	0.00	0.00	0.00	572-20-620	Capital Outlay - Buildings	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	572-20-640	Capital Outlay - Equipment	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		Capital Outlays Totals:	0.00	0.00	0.00	0.00	0.00
86,336.95	90,830.39	96,702.00	0.00		EXPENDITURES TOTALS:	0.00	102,915.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		DEPT REVENUES	0.00	0.00	0.00	0.00	0.00
86,336.95	90,830.39	96,702.00	0.00		DEPT EXPENSES	0.00	102,915.00	0.00	0.00	0.00
(86,336.95)	(90,830.39)	(96,702.00)	0.00		Library Totals:	0.00	(102,915.00)	0.00	0.00	0.00

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