

**SULTAN CITY COUNCIL  
AGENDA ITEM COVER SHEET**

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Agenda Item #: C-7

Date: September 13, 2007

SUBJECT: Skate Board Park – Amending Contract with Capital Architects

CONTACT PERSONS: Director of Community Development Cisar  
City Engineer Stack

ISSUE: Authorize the Mayor to sign a contract amendment with Capital Architects to prepare construction drawings for the Skate Board Park Improvements.

SUMMARY STATEMENT: In order to advertise for public bids for the proposed Skate Board Park improvements, construction drawings are required to identify the location and extension of the improvements to the perspective bidders. Since the City has no capabilities in auto-CADD to prepare these drawings, an outside source is required. Staff has a working relationship with Capital Architects, Everett, and recommends that their contract be revised to include needed services. A copy of proposed Addendum No. 1 including the Skate Board project is attached.

Engineer Stack will prepare the specifications and bidding documents for the improvements.

FISCAL IMPACTS: The maximum amount payable under the proposed Capital Architects, Inc. contract is \$3,500.00 and will be paid from the Park Impact Fee account.

ALTERNATIVES:

1. Approve the consultant agreement amendment with Capital Architects to prepare construction drawings for the Skate Board Park

Pro: This will provide construction drawings for public bids to be advertised for the work with specifications and bidding documents.

Con: Services budget will expend up to \$3,500.

2. Do not approve the consultant agreement amendment with Capital Architects to prepare construction drawings for the Skate Board Park and direct staff to areas of concerns.

Pro: This will stop expenditure of Park Funds.

Con: Skate board park improvement will not be advertised or constructed.

RECOMMENDATION: Approve the consultant agreement Amendment with Capital Architects so the City can proceed with the work.

ATTACHMENTS:

Attachment A - Addendum No. 1 including the Skate Board project

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COUNCIL ACTION:

Action Date:

**FIRST ADDENDUM  
BY AND BETWEEN THE CITY OF SULTAN AND  
CAPITAL ARCHITECTS**

**THIS First ADDENDUM** is made by and between the City of Sultan (hereinafter referred to as "City"), a Washington Municipal corporation, and Capital Architects (hereinafter referred to as "Service Provider") collectively the "Parties".

**WHEREAS**, on March 22, 2006, the Parties entered into that certain Agreement for Services ("Agreement") for the provision of Architectural Services and

**WHEREAS**, the Service Provider has successfully completed the assigned tasks; and

**WHEREAS**, the City desires to extend the services to include additional work of an architectural nature; and

**WHEREAS**, the City desires the Service Provider to provide services in conjunction with a planned Skate Board Park and other park planning issues; **NOW THEREFORE**,

**IN CONSIDERATION OF** the mutual promises, terms and conditions set forth in the Agreement and contained herein, the Parties hereby agree as follows:

**Section 1. Amendment Project Title** of the Agreement. Project Title of the Agreement is hereby revised to provide in its entirety as follows:

Architectural Services in conjunction with the City's Park Improvements and general assistance to the City in other areas as approved by the City Engineer.

**Section 2. Amendment of the time of service:**

The time of service for this agreement will be in effect from September 1, 2007 through August 31, 2008.

**Section 3. Amendment of Maximum Payable:**

The maximum payable under this extended agreement shall be \$3,500.

**Section 4. Effect of Addendum.** This 1st Addendum is in addition to the Agreement. Except as otherwise provided herein, the provisions of this 1<sup>st</sup> Addendum modify, but do not supersede the provisions of the Agreement. Except as otherwise provided herein, each provision of the Agreement shall continue in full force and effect as if this 1<sup>st</sup> Addendum did not exist.

Except as otherwise provided herein, capitalized words and phrases shall have the meanings ascribed to them in the Agreement.

**IN WITNESS WHEREOF**, the parties have caused this Addendum to be signed and executed this \_\_\_\_\_ day of \_\_\_\_\_, 2007.

**CITY OF SULTAN:**

By: \_\_\_\_\_  
Mayor

**CONTRACTOR:**

By: \_\_\_\_\_  
Title: \_\_\_\_\_  
Taxpayer I D Number: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_

**ATTEST/AUTHENTICATED:**

By: \_\_\_\_\_  
City Clerk

**APPROVED AS TO FORM:**

By: \_\_\_\_\_  
Office of the City Attorney