

SULTAN CITY COUNCIL
AGENDA ITEM COVER SHEET

ITEM NO: A - 8
DATE: June 28, 2007
SUBJECT: Request for Bids – Skate Park
CONTACT PERSON: Public Works Director Dunn

ISSUES:

The issue before the City Council is to authorize staff to continue with the Skate Board Park design and planning by writing the specifications for the project and receive bids for the equipment and improvements. Returning to the Council with a recommendation to award the bid to the most responsive bidder later this summer.

SUMMARY:

On June 7, 2007 there was a staff meeting regarding the design and equipment for the Skate Park at First Street and Main Street. There have been meetings in 2006 and 2007 with community youth to receive comment on their vision for the park. It was determined the City of Sultan will write specifications for the skate park equipment followed with receiving bids on the equipment and its installation.

Building Official, Craig Bruner and Police Chief, Fred Walser have worked to create the vision of the Sultan Youth for the park. The list of items that will be in the bid package includes:

- ✚ The skate equipment,
- ✚ ADA water drinking fountain,
- ✚ signage,
- ✚ 4 foot black chain link fencing with off set ADA opening,
- ✚ Table and benches for outside the fence,
- ✚ Trash receptacles inside and outside the fence and
- ✚ A concrete graffiti wall.

There will be some items from this list that will be bid as alternatives, example: Concrete graffiti wall, table and benches. Council may need to consider completing the improvements in Phases depending on the bid costs.

FISCAL IMPACT:

This first effort will be staff time writing the specifications, printing, advertising, reviewing and presenting to Council for acceptance. The 2007 Capital budget includes \$75,000 for the Skate Park design, equipment purchase and installation.

STAFF RECOMMENDATION:

Authorize staff to continue with the Skate Park planning, writing of the specifications, working with the community youth, advertising and receiving bids for this project.

RECOMMENDED ACTION:

Council authorize the staff to continue with the Skate Board Park Planning by writing specifications for the project, and receiving bids for the all the equipment and improvements. Returning to Council with a recommendation to award the bid to the most responsive bidder.

COUNCIL ACTION:

DATE: June 28, 2007

ATTACHMENTS:

- 1) Minutes of June 7, 2007 Skate park Meeting
- 2) Drawing of Proposed Skate Park Improvements

Skate Park Meeting
June 7, 2007 @ 10 am

Present: Fred Walser Rick Cisar
Craig Bruner Connie Dunn

Need to write spec's to send out to vendors, once Council approves
Seeking authorization @ June 28 2007 Council Meeting to start the bidding
process.

Spec's would include the following alternative's;

Alternative A

the equipment (appliances), water drinking fountain (ADA), and signage

Alternative B

concrete graffiti wall

Alternative C

4 - 5 foot black chain link fencing with off set ADA opening

Alternative D

Table and Benches for outside the fence

Trash Receptacles, inside and outside

Currently there are 6 vendors that the City would send the spec's to for their
consideration.

Other outcome from meeting:

Staff to ask at Subcommittee to hire an Architect to help with a Master Plan for
Sultan River Park.

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ATTACH. # 1