

## SULTAN CITY COUNCIL

### AGENDA ITEM COVER SHEET

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**ITEM NO:** A - 7

**DATE:** June 28, 2007

**SUBJECT:** Painting of City of Sultan Building, 705 First Street

**CONTACT PERSON:** Public Works Director Dunn  
Marci Owen, Boys & Girls Club Program Director

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**ISSUE:**

The Boys & Girls Club of America, Sultan Branch would like to repaint the exterior of the City of Sultan building at 705 First Street. Being a City building, proper bidding procedures needed to be followed. The issue is:

- 1) Asking the City Council to authorize Sky Northwest, Jerry Keating to paint the interior and exterior of the building at 705 First Street, Sultan sharing in the cost, and
- 2) Approve the expenditure from the Governmental Services budget to pay up to \$3500 of \$7,700 project.

Funds are available from the Governmental Services Budget.

**SUMMARY:**

Marci Owens, Program Director of the Monroe/Sultan Boys and Girls Club came to staff asking the procedure to have the Boy and Biris Club painted. The procedure is to acquire a minumum of three bids with prevailing wage paid to the painting company's employees. The proposal is to have the City to pay 50% (up to \$3,500.00) of the cost for painting the interior and exterior of the building. The exterior paint will match the existing building by being painted gray with dark blue trim.

Ms. Owens contacted several painting companies from the City of Sultan Small Works Roster, the lack of response from those contacts is in the attached email from Marci Owen showing only one response from Sky Northwest Painting. The Boys & Girls Club would like to move forward with the project of refreshing the building to make it more pleasant, attractive and inviting for the children in our community.

The Bid from Sky Northwest Painting, owner Jerry Keating, is \$7,700 which includes prevailing wage, donated labor and materials. This is the same painting company that painted the building in approximately 1997 under a City contract.

**FISCAL IMPACT:**

The City of Sultan will be paying 50%, up to \$3500.00 and the Boys & Girls Club will be paying the balance. This is an unbudgeted expense for 2007, the monies can not be taken from impact fees or park improvement funds as it is a maintenance project. The 2007 Budget is already very lean, the Community Development Fund has \$1,000 for safe stop and \$500 for other. The Governmental Services Budget has \$6,000 for Capital Outlay which is earmarked for the Community Center, 319 Main Street.

**STAFF RECOMMENDATION:**

The staff is recommending to use funds from the Governmental Services budget.

**RECOMMENDED ACTION/MOTION:**

The Council accept the bid from Sky Northwest Painting as the most responsible bid in the amount of \$7,700.00 for the painting of the building at 705 First Street currently being used by the Boys & Girls Club. The City of Sultan will be accepting in a partnership with the Boys & Girls Club and committing to up to \$3,500.00 of the painting cost.

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**COUNCIL ACTION:**

**DATE:**

June 28, 2007

**ATTACHMENTS:**

- 1) May 15, 2007 email from Marci Owens, Program Director Monroe/Sultan Boys & Girls Club
- 2) March 14, 2007 email bid from Sky Northweat Painting, Jerry Keating

**Connie Dunn**

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**From:** mowens [mowens@bgcsc.org]  
**Sent:** Tuesday, May 15, 2007 2:58 PM  
**To:** 'Connie Dunn'  
**Subject:** Sultan Boys and Girls Club

Dear Connie;

I am writing this in regards to the interior and exterior painting of the Sultan Boys and Girls Club, located at 705 1<sup>st</sup> Street.

After contacting several painting companies on the Lynnwood Small Works Roster, the response was as follows:

- 1- Clearview Refinishing- Left message with receptionist, no call back.
- 2- Codeck, Inc.- Declined to bid
- 3- Lundeen Simonson- Declined to bid
- 4- Sky Northwest, Jerry Keating- \$7,700 (includes a portion of donated labor and materials)
- 5- Crest Northwest- Walked through building, took measurements, indicated that they would be submitting a bid. They called a few days later regarding a concern about lead testing. After researching, it was determined that the exterior was repainted in 1997 with non lead paint. I called them and let them know that and have not heard back at this point.

It is my recommendation that Sky Northwest be awarded the bid.

Thank you very much!!

Marci Owens  
Sultan/ Monroe Boys and Girls Clubs  
360 794 4775

5/15/2007

A-7  
ATTACHMENT 1

**Connie Dunn**

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**From:** mowens [mowens@bgcsc.org]  
**Sent:** Tuesday, May 01, 2007 1:30 PM  
**To:** 'Connie Dunn'  
**Cc:** 'Paul Seely'; 'Charlie Cobb'; sgoettsch@bgcsc.org  
**Subject:** Sultan Boys and Girls Club

Hi Connie-

I just received a phone call from one of the contractors who looked at the building last week. Because of when the building was built and factors that he was able to see, they feel that the paint needs to be tested for lead before they can proceed with a bid. I asked if they could prepare the bid before hand and they are not able to do that, since it would change the scope of the work that needs to be done. The company can come out and take the sample, but of course there is a cost involved. He said that it would be around \$450.00. I guess I need some advice as to what to do now.

Thanks!!

Marci Owens  
Program Director  
Monroe/Sultan Boys and Girls Club  
360- 794-4775

5/2/2007

A-7  
ATTACHMENT 1

**Connie Dunn**

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**From:** Sky Northwest [skynw@comcast.net]  
**Sent:** Wednesday, March 14, 2007 4:21 PM  
**To:** marci  
**Subject:** Sultan Boys and Girls Club

Hi Marci,

1. Paint the entire upstairs including walls, ceilings, doors and windows. \$1,385.00  
2. Paint the stairwell including walls, ceilings, doors and window. \$425.00  
3. Paint the Boys and Girls Restrooms complete. \$400.00  
4. Reception/Entry Area. \$540.00  
5. Game Room. \$520.00  
6. Small Office w/ Toilet Room. \$200.00  
7. Kitchen. \$340.00  
8. Exterior Painting. \$3,850.00

All total about \$7,700.00. Paint inside and out.

If you want to move forward I can do a more formal proposal for you if needed. Let me know if you have any questions.

Thanks,  
Jerry

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ATTACH #2