

## SULTAN CITY COUNCIL

### AGENDA ITEM COVER SHEET

---

ITEM NO: Consent C 1

DATE: March 22, 2007

SUBJECT: Council Minutes

CONTACT PERSON: Laura Koenig, City Clerk

SUMMARY: Attached are the minutes of the March 8, 2007 regular Council meeting as on file in the office of the City Clerk.

FISCAL IMPACT:

RECOMMENDED ACTION: Approve as submitted.

---

COUNCIL ACTION:

DATE:

**CITY OF SULTAN COUNCIL MEETING – March 8, 2007**

The regular meeting of the Sultan City Council was called to order in the Sultan Community Center by Mayor Tolson. Councilmembers present: Champeaux, Wiediger, Slawson, Seehuus, Flower, Blair and Boyd.

**PRESENTATION:****Comprehensive Plan Update:**

Reid Shockey, Consultant for Comprehensive Plan update. The update has been prepared pursuant to the Final Decision and Order of the Growth Management Hearing Board. The 2007 plan has been reformatted for easier reading by the public. Information that is not relevant to the plan has been removed. The internal inconsistencies have been corrected and the Comprehensive Plan will be consistent with the other City Plans. The level of service analysis has been clarified for parks and transportation to agree with the Capital Facility Plan. The maps are also being updated and redesigned for reader clarity. The material has been reviewed by the Planning Board and there will be an open house on March 13, 2007 to receive public input. The Police and park levels of service are being addressed. The new proposals will be in line with the national standards. The only GMA mandate for levels of service policies are for transportation.

**Snohomish County Sheriff**

Bureau Chiefs Tom Greene and David Bales from the Snohomish County Sheriff provided an overview of the Snohomish County Sheriff's contract services models.

There are four models - Dedicated resources; Regional contract; Calls for Service or Mixed models. The city sets the level of staffing, uniforms selection and the vehicles can have the city name and logo. The benefits of contracting include more stability in the Police Budget and staffing levels, enhanced training, accreditation, timely replacement of vehicles, enhanced access to additional specialized services, more opportunities for your current officers. The city would not have to maintain a Civil Service Commission or deal with personnel issues. The current city officers would have to apply to the county and meet the minimum standards for hiring and would be subject to a one year probationary period.

Councilmembers asked about the bid process, hiring procedure and salary and benefits.

Chief Bales advised that under the labor agreement there would be no bid process for Sultan and after that a senior officer could bump a junior officer out of Sultan. If the officers don't meet the minimum standards they would not be hired by the county. The pay and benefits are comparable. Animal control would not be included in the contract. The city would still be able to apply for direct grants for law enforcement.

Councilmember Blair asked why the County is in the business of contracting and noted that the models do not include the indirect costs the city would incur.

Chief Greene advised that contracting is a survival tactic to provide funding. As the city's UGA's grown the county areas get smaller and the resources become less.

Brief discussion was held on the vehicle replacement program and the amount factored for overtime.

**COMMENTS FROM THE PUBLIC**

Genevieve Jelinek: She came to the council about safety issues and since then several grass roots agencies have come together to address those issues. They could not have accomplished the cleanup in the county area without the County executive's help. It is a better and safer community now and it shows that the city can work together with others to get things done.

**CITY OF SULTAN COUNCIL MEETING – March 8, 2007**

Jeffrey Beeler: Thanked the city for getting the contractor to pave the Sultan Basin road. There is still a hole at the bottom that needs to be fixed. The contractors are still leaving mud on the road way and the mud is draining down into Wagley Creek.

Tracy Hoenstein: Asked about the county law enforcement contract term and city control? How does the city change back to its own force?

**COUNCILMEMBERS COMMENTS:**

Champeaux: Thanked Ms. Jelinek for the positive comments. Thanked Craig Bruner for assisting a resident with their flood insurance problem.

Slawson: Requested an updated report on the CRS program for reducing flood insurance.

Weidiger: Asked if the Public Works department could have the contractor place straw to prevent damage to creek.

Blair: Attended the Economic Development Conference which was very worthwhile. There were programs on how to attract business and the need to have someone on staff that has extensive knowledge of the area. Lack of funding is an issue and the city can't rely on the Chamber and businesses to attract investors. The City needs to provide a budget for economic development.

**CONSENT AGENDA:**

The following items are incorporated into the consent and approved by a single motion of the Council. On a motion by Councilmember Champeaux, seconded by Councilmember Slawson, the consent agenda was approved as presented. Champeaux – aye; Wiediger – aye; Slawson – aye; Seehuus - aye; Flower – aye; Blair – aye, Boyd – aye, abstained on the minutes.

- 1) Minutes of the February 22, 2007 Public Hearing on the Public Participation Process as on file in the Office of the City Clerk.
- 2) Minutes of the February 22, 2007 regular Council Meeting as on file in the Office of the City Clerk.
- 3) Vouchers # 21111 through #21141 in the amounts of \$305,810.68 and payroll through February 23, 2007 in the amount of \$43,077.81 to be drawn and paid on the proper accounts.
- 4) Authorization for the Mayor to negotiate an agreement with REDFLEX to provide photo enforcement services and authorize the Mayor to negotiate an agreement with the Washington State Department of Transportation to allow installation of the system.

**ACTION ITEMS:**

**Ordinance 947-07 Critical Areas Regulations:** A public hearing on the amendments to the Critical Area Regulations was held prior to Council meeting. Staff has recommended approval of the proposed amendments to the regulations. On a motion by Councilmember Seehuus, seconded by Councilmember Blair, Ordinance 947-07, Critical Area Regulations, was introduced and passed on to a second reading. All ayes.

**Reese Park and Sportsman Park Bid Awards:** Rick Cisar discussed the project, funding and bids received for the Reese Park and Sportsman Park grants. The City received two bids for the park projects on January 17, 2007 for improvements at Reese Park and Sportsman Park. The project includes four schedules, two funded by grants and two funded with city funds. Staff recommends that the Council approve the four schedules and the expenditure of \$138,217.50 from reserve funds. Due to requirements of the granting agency, additional work was required by the

**CITY OF SULTAN COUNCIL MEETING – March 8, 2007**

**Reese Park and Sportsman Park Bid Awards con't:** architects, however, the original contract for \$7500 was not amended to include the extra costs. The park reserve funds are available to complete the project.

Discussion was held regarding the inclusion of the projects in the capital plan, the funding source for the city share, and the additional requirements from CDBG that delayed the project.

On a motion by Councilmember Flower, seconded by Councilmember Slawson, the bid was awarded to the low bidder, Corstone Contractors, Schedule A for the Improvements to Sportsman Park in the amount of \$41,859.30. All ayes.

On a motion by Councilmember Flower, seconded by Councilmember Slawson, the bid was awarded to the low bidder, Corstone Contractors, Schedule B for the Improvements to Reese Park in the amount of \$87,716.83. All Ayes.

On a motion by Councilmember Flower, seconded by Councilmember Slawson, the expenditure of \$29,979.61 from the Special Park Fund for Architectural Fees and Grant Funding Shortfalls for Schedules A and B was approved. All ayes. Councilmember Blair moved to amend the motion to reduce the amount by the \$7500 that has been paid; seconded by Councilmember Slawson. All ayes

On a motion by Councilmember Flower, seconded by Councilmember Slawson, the bid was awarded to the low bidder, Corstone Contractors, Schedule C for Sportsman Park Improvements and Schedule D for Reese Park Improvements in the amount of \$108,236.89. All ayes.

On a motion by Councilmember Flower, seconded by Councilmember Slawson, the expenditure of \$108,236.89 from the Special Park Fund account to complete the Improvements in Schedules C and D was approved. All ayes.

**Council Subcommittees and Calendar:** Deborah Knight, City Administrator, presented the proposed revisions to the Council committee structure which provides for the reduction of the committees from five to two and also sets a schedule for retreats and town meetings. The Council needs to decide how many subcommittees and who would be on each committee. Discussion was held regarding quorums being present at the committee meetings and the notice requirements, the day for meetings, public attendance, requirement for minutes, private information at utility committee meetings, the dates for the town meetings and retreats.

On a motion by Councilmember Slawson, seconded by Councilmember Blair, the matter was continued. The motion was amended by Councilmember Slawson to continue the discussion of committees and to set the town meeting for May 31, 2007 and November 29, 2007; seconded by Councilmember Seehuus. All ayes.

On a motion by Councilmember Seehuus, seconded by Councilmember Slawson, two half day retreats were set for June 23, 2007 and October 13, 2007 to discuss the budget and other issues. All ayes.

Staff was directed to bring back alternatives for committees which would include three Councilmembers and two alternates on each committee.

**CITY OF SULTAN COUNCIL MEETING – March 8, 2007**

**Summit Law Group – Professional Services Contract:** Staff has recommended that the City enter into an on call contract with the Summit Law Group to provide legal support for labor negotiations for the term of one year. On a motion by Councilmember Flower, seconded by Councilmember Slawson, the Mayor was authorized to sign an on call professional service contract in an amount not to exceed \$5,000 with the Summit Law Group for labor negotiation support. All ayes.

**Mark Knowles – Professional Service Contract:** Staff has recommended contracting with Mark Knowles for on call professional services for financial analysis work. The City does not have sufficient revenues to fund the full time Finance Director position, however there is a need for additional staff to perform complex financial analysis. Some of the costs may be assigned to capital projects.

On a motion by Councilmember Boyd, seconded by Councilmember Flower, the Mayor was authorized to sign an on call professional services agreement with Mark Knowles for financial analysis support. All ayes.

**DISCUSSION ITEMS:**

**Council Meeting Procedures:** Laura Koenig, City Clerk, provided a brief overview of the changes to the Council Procedures. The matter was referred to the next agenda.

**PUBLIC COMMENTS**

**Jean Roberts:** Thanked Councilmember Blair for her comments on transparency. It is important to have open meetings and publicize them to let people know about issues before they become a crisis. The calendar for meetings is good as it allows the Council time to plan in advance.

**Loretta Storm:** The main thing is to get meetings publicized so people know about them. Discussion on utility accounts could be held separately but the rest of the public works committee meetings should be open. Thanked Councilmember Weidiger for serving as the Council liaison for the Library Board. The run off along the Basin Road into Wagley Creek has already caused damage.

**COUNCIL COMMENTS**

**Slawson:** The committee meetings will be open to the public and the Council is enthused about setting the meeting schedule in advance.

**Wiediger:** The contractors need to protect the creek during construction, not the city. The Department of Fisheries also needs to pursue the matter.

**Executive Session:** On a motion by Councilmember Flower, seconded by Councilmember Boyd, the Council adjourned to executive session for thirty minutes to discuss potential litigation. All ayes.

**Adjournment:** On a motion by Councilmember Slawson, seconded by Councilmember Seehuus, the meeting adjourned at 10:20 PM.

---

Benjamin Tolson, Mayor

---

Laura J. Koenig, City Clerk