

Police

- The City of Monroe hosted a Redflex demonstration. Redflex is the largest provider of digital red light and speed enforcement services in North America. Chief Walser is interested in bringing the program to the City Council for consideration on February 8.
- The Civil Service Commission has approved a candidate for the vacant patrol officer position. The candidate has taken her polygraph test and psychological exam and LEOFF II physical. The City is waiting for the results. The City should be ready to make an offer of employment in the first part of February. Since this is a lateral transfer, the employee would begin her 14 week orientation. The Chief expects the officer will be on the street in May.

Finance/Clerks Office

- Staff met last week to discuss front office efficiency. A number of issues were identified in three categories: Access to Springbrook, Processing Work (utility payments, accounts payable, etc.), and Training. Primary and backup staff will be working together over the next six months to establish policies/procedures and provide training. The group recommended adding the module to connect Springbrook software to the cash drawer. This was a recommendation that come from the State Auditor. We will be seeking Council's approval for the expenditure in February.
- Laura and I have been working together to review Interim Finance Director, Gordon Hey's five year financial plan. There are a number of questions about the assumptions underlying the revenue and expenditure forecasts that need clarification from Mr. Hey. Staff expects the five-year financial plan to be available for Council review and discussion at the February 22, meeting.

Grants/Economic Development

- The Sultan Basin Road dedication and introduction of Phase III is scheduled for Friday, February 23, 2006 at 11:00am. Bob Drewel, Executive Director for the Puget Sound Regional Council will be presenting Sultan with a \$1,009,000 check for Phase III. Refreshments will be served following the ceremony.
- On February 12, Public Works Director, Connie Dunn will be presenting the 2nd Street Phase II and 6th Street reconstruction projects to the technical review committee for CDBG funding.

Community Development and Building

- The City received 12 building permit applications for AJ's Place a multifamily development at the north end of First Street.
- Community Development Director, Rick Cisar and I met with Reid Shockey and the City's attorney, Tom Graafstra to develop an action plan for completing the work as required under the Growth Management Hearings Board, Decision and Order. Staff is working with the Mayor to finalize the schedule and have tentatively planned to share this with the Council and seek feedback at the meeting on February 22. The group also identified a number of upcoming land use issues such as the Comprehensive Plan amendment process that will need to be prioritized with Council for the second half of the year.